

FISCAL YEAR 2018-2019 BUDGET
Serving Linn, Benton and Lincoln Counties

Image by Paul Deatherage
Short Bridge, Cascadia, Oregon
January 22, 2015

May 24, 2018

CSC Governing Board and Budget Committee Members

FY18-19 Budget Presentation

We are sending you the Proposed Budget for the fiscal year ending June 30, 2019.

These documents will be the foundation of the presentation to the CSC Budget Committee on Monday, June 4 from 1:30 PM – 4 PM at the Corvallis office. Department Directors will also be there in person to discuss their specific departments.

These documents will also be made available electronically shortly, but we wanted the full Governing Board to get a preview so that you may send along any particular questions through your Executive Committee member of the Budget Committee.

If you have any questions before that meeting, you may reach me at the number below.

Sincerely,



Connor Lyons,

Community Services Consortium
250 Broadalbin St SW, Ste 2A
Albany, OR 97321-2299

541-704-7622 Direct Dial
541-967-9307 Fax

FY 2018 – 2019 BUDGET

COMMUNITY SERVICES CONSORTIUM

**Proposed Budget
Community Services Consortium
CSC Budget Committee**

June 4, 2018

**COMMUNITY SERVICES CONSORTIUM
FY 2018-2019 BUDGET**

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GOVERNING BOARD AND ADVISORY COUNCILS

GOVERNING BOARD

BENTON COUNTY

Commissioner Xan Augerot
Commissioner Annabelle Jaramillo
Commissioner Anne Schuster

LINCOLN COUNTY

Commissioner Claire Hall, Chair +
Commissioner Doug Hunt
Commissioner Terry Thompson

LINN COUNTY

Commissioner John Lindsey
Commissioner Roger Nyquist
Commissioner Will Tucker, Vice Chair +

+ Executive Committee Members

COMMUNITY ACTION ADVISORY COUNCIL

(Proposed slate of members)

BENTON COUNTY

Vince Adams
Yazmin Brambila
Mark Edwards
Donna Holt
Cookie Johnson

LINCOLN COUNTY

Alma Baxter
Sally Bovett
Rainbow Bright

LINN COUNTY

Dan Bolger
Stephany Koehne
Lisa Pye
Claus Sass
Miao Zhao

HEAD START POLICY COUNCIL

LINCOLN CITY

Cami McCorkle, Vice Chair

NEWPORT

Amber Glomski
Jenny Clendenin
Rebekkah Garcia, Secretary

TOLEDO

Rainbow Bright, Chair
Brandy Dunaway-Womack

Community Representatives - Wendy and Mark Olson

Budget Message

COMMUNITY SERVICES CONSORTIUM

BUDGET MESSAGE

FISCAL YEAR 2018-2019

To: Claire Hall, CSC Governing Board Chair
Members of the Governing Board
Members of the Community Action Advisory Council
Members of all policy and advisory bodies
Citizens of Linn, Benton and Lincoln Counties

INTRODUCTION

“The only constant is change.” All of us have heard that axiom. At CSC, we live it. So we have learned to look at both the challenges and opportunities that come with change. 2018-19 will be a year of big challenges and, hopefully, big opportunities. It will get off to a start with an unusual budget reflecting late-breaking shifts in the funding for one of our biggest departments, Workforce & Education.

When the Linn Benton Lincoln Workforce Investment Board split into two parts a few years ago, CSC began serving the new coastal board (currently “Northwest Oregon Works” or “NOW”) as the youth service provider in Benton, Lincoln, Tillamook, Clatsop and Columbia Counties. Linn County joined Marion and Polk counties in what is now known as Willamette Workforce Partners (“WWP”). CSC won the contract to provide service for youth and adult clients in Linn County, and were asked to offer youth services in Polk County shortly thereafter.

In early May, we lost the NOW contract. For the first time in nearly 40 years, CSC will not offer services funded by federal workforce funds in Benton and Lincoln Counties. We will continue to offer youth services, but they will be funded by a host of other sources. The loss was both a challenge and an opportunity,

The first challenge came in trying to incorporate the new information into our budget process, which started in March and was just ending when the NOW decision was announced. The budget offered here is one which includes all of the funds we anticipated receiving in 2018-19. In March, in order to create the foundation for our budget, we had to choose whether or not to include the NOW contract. You will see that, based on solid past performance, we chose to include NOW funds in our planning.

A change as substantial as this one creates ripple effects, not only within the department, but also within administrative and infrastructure cost allocations. Rent allocations have to be adjusted, as well. In turn, all of these adjustments cause their own effects on the rest of the agency. This re-tuning takes time and the agency must have authority to spend effective July 1, 2018.

Accordingly, we have chosen to present the budget with the full NOW contract included, but we are asking ONLY for the authority to spend funds other than those we anticipated receiving from NOW.

You will see the NOW funds highlighted in the revenue section of the agency and the Workforce and Education budget details. You will see a disclaimer about the funds in the agency budget overview. In the departmental budgets, we are already working on reallocations of administrative, infrastructure, and rent expense. These reallocations will have an effect on departmental spending in ways we cannot specify at this time, so we have not made any corrections there at this point.

There is no doubt that we are financially able to address the various effects of this change, but to demonstrate how we have done that we will bring forward a supplemental budget for approval within 90 days. That budget will show adjusted agency and Workforce revenues, as well as a detail of all changes related to the loss of the NOW funding. It will give the departments, the Community Action Advisory Council, and the Governing Board a more accurate way to measure financial performance. This supplemental budget will reflect both decreases and increases in funding. Happily, there are potential increases on the horizon.

The first challenge---how to present the budget---was procedural. The second challenge was to continue to meet the need of youth in Lincoln and Benton Counties to build skills for life and future careers. Our Career and Technical Education grant allowed us to develop new programs at our Lincoln County Charter School, Career Tech. We are looking for ways to bring the Career Tech "Drone Academy" and video production excitement to the valley. We are applying to offer year round youth conservation crews; improving the communities we live in while providing our youth with guidance and learning opportunities. Our MakerSpace grant helps bring a mobile manufacturing experience to rural areas in Polk County. We hope to expand that opportunity, as well.

The final, and constant challenge is to foster innovation and focus on supports for long-term change. Samaritan Health has joined Food Share and our youth crews in a search for funding to expand our pilot Stop Hunger to Accelerate Recovery ("SHARe") program. Together we want to test the theory that delivering food boxes tailored to meet the needs of medically fragile patients with low incomes will improve health and stability outcomes. Our Healthy Homes and YouthBuild programs are seeking opportunities to provide safety and security adaptations in the homes of seniors and individuals with disabilities. Our local DHS partners hope to join us in a program that combines life-skill building and housing assistance for TANF recipients. We are utilizing Community Service Block Grant funds to expand and finalize our data collection and analysis project. That will give us more information about what works to help our clients meet their goals.

Our budget will highlight then, the funds we seek approval to spend, and our continuing efforts to transform programs and services to more effectively help people and change lives.

Grant Funding Sources

CSC is funded largely through cost-reimbursement grants and contracts with the state and federal governments. Although we operate legally as a council of governments/local government entity, we do not have a tax base to fund our operations. We apply for grants and compete for funding on a revolving cycle that is annual, biennial, or triennial.

Our adopted budget for 2017-2018 was \$25,628,884. Our two Supplemental Budgets raised that by \$1,976,165 to a revised total of \$27,605,049. By comparison, our 2018-2019 total budget is \$25,786,763 - a decrease of approximately \$1.8 million or 6.6%. Additionally, the \$25,786,763 includes \$1.35 million of NOW WIOA funding that CSC did not get the contract for. Due to the uncertainty caused by this loss of funding, CSC will adopt a supplemental budget in the first several months of the new fiscal year to reflect this decrease in funding and further elaborate on the impact to the agency as a whole.

Our Strategy

CSC continues to be competitive for grant renewals and new opportunities based on our reputation for quality, and our ability to leverage additional funding and resources. **Leveraging and collaboration are key elements of community success and the hallmark of community action.** CSC will actively look for even more ways to join our efforts with other initiatives in order to maximize outcomes for our communities.

Being grant-funded, however, means that we cannot count on a guaranteed increase in revenues or even a continuation of past revenues, as we now cope with losing a significant piece of our funding in the Workforce program. We must contain the cost of service delivery, while meeting our commitment to paying a living wage.

We will continue to be diligent in balancing the dollars, the services and the programs designed to help our neighbors thrive. We believe this budget ensures delivery of the promised programs and services to individuals and communities in our primary three-county area. We also have operating contracts in Polk County.

Background

Community Services Consortium has been a Community Action Agency since May of 1980 when it was organized under ORS 190 as a Council of Governments. We have just entered into our 39th year of service to Linn, Benton and Lincoln counties.

CSC manages four non-profit entities under IRS 501(c)(3) to allow additional sources of funding and partnership to Linn Benton Food Share, Head Start in Lincoln County, Housing, Employment and Learning Programs for Self-Sufficiency (HELPS) and finally, Career Tech High School (aka the Charter School), organized during FY14.

CSC also provides management services to Community Housing Services (CHS), which is no longer wholly controlled by CSC's Governing Board. Community Housing Services continues to administer homeowner housing rehabilitation loans made under the Community Development Block Grant (CDBG).

We collaborate with various federal, state and community partners to help our neighbors overcome barriers including low-income and low skill levels. We offer services such as job search assistance, training support, employment skills, life skills, work experience, and occupational training; alternative high schools, a charter school and a variety of youth programs that improve transitions from school to work; emergency and transitional housing; utility assistance; housing rehabilitation, home; Head Start early education and family training; emergency food assistance and coordination of volunteer gleaning groups; and many others. We try to offer individuals a comprehensive mix of resources and opportunities within these various programs to assist our participants to overcome the causes and conditions of poverty and to lead more self-sufficient lives.

We serve individuals and families including those with low-incomes, those with low or outdated skill or education levels, high-risk youth, households with children, seniors, public assistance recipients, those who are food insecure, dislocated workers, veterans, single parents, the physically and mentally challenged, dropouts, those who are homeless or at risk of homelessness, those affected by drug or alcohol abuse, and others with varying challenges, to enable them to become more financially stable and self-sufficient.

During FY17-18, CSC was awarded contracts in the Workforce & Education department that extend beyond our usual tri-county area and has provided youth services under two different Workforce Investment Boards (WIBs) to Polk, Clatsop, Columbia, and Tillamook counties. These expansions were offset by changes to the adult and dislocated worker contracts in Benton and Lincoln counties which were awarded to another service provider. While these programs in Polk County continue into FY18-19, Clatsop, Columbia and Tillamook will no longer have any services provided by CSC beginning July 1, 2019.

Fiscal Fitness

Our CSC internal systems are sound. As an example, for the 26th year in a row, we have received the GFOA Award of Excellence in Financial Reporting and continued to receive a clean audit opinion with no management letter for the past 19 years. This confirms that our fiscal systems are running smoothly and transparently. Due to the uncertainty following the loss of WIOA funding through Northwest Oregon Works we are currently evaluating our administrative needs. We anticipate elaborating further when presenting our first supplemental budget when we have completed our evaluation of needs for FY18-19. Administrative overhead includes general management, information technology and communication (website) services. We have implemented a multi-year plan for providing services that is evaluated annually and we produce an annual report showing our performance achievements on those long-term strategies.

GENERAL BUDGET INFORMATION

In this Budget and Strategic Plan, Community Services Consortium presents its organizational structure in operational (departmental) divisions. From a financial perspective, we basically have a general fund (the Administrative Section) and a large number of special revenue funds for our program-based departments: Workforce and Education, Housing and Energy Services, Linn Benton Food Share, Child Development Services and Miscellaneous Grants.

The General Fund includes allocations for Administration and Information Technology: cost allocation pools which are shown in Administrative Services at the back of our budget document. These services are provided to all departments and are re-allocated within the departmental budget appropriations. The General Fund provides direct and indirect costs of Administrative overhead such as executive oversight, human resources, facilities and finance functions. Information Technology provides service design and direct service by administering our entire information network system. Information Technology also helps coordinate producing agency documents and internal and external communications like our Compass publication, our annual report, resource guides, our E-newsletter and blog.

Based on our annual financial audit for the fiscal year ended June 30, 2017, we are **pleased to announce that the cost to CSC programs of administrative overhead, information technology and was 6.97% of total direct grant expenditures (without the value of food commodities or capital expenditures).** This rate is substantially lower than in many other organizations and reflects our organization's diligence in maximizing services to our communities.

Our budget displays a three-year trend of revenues and expenditures by showing the Audit Report figures for fiscal year ending 6/30/17, Adopted Budget (including two Supplemental budgets) for fiscal year ending 6/30/18, and the Projected Budget for fiscal year ending 6/30/19. We believe that a three-year summary of information is valuable in making decisions about the budget we are proposing for adoption. We present the differences in the Adopted Supplemental Budget from FY18 and the Proposed Budget for FY18-19 in both a dollar change and a percentage change format.

Two Supplemental Budgets for FY18 were presented to the CSC Governing Board in FY18 and are also presented in this budget document for a more comprehensive analysis.

We show the total agency staffing in Full Time Equivalents (FTE). The internal administrative service pools are also displayed on the agency total pages in order to properly reflect total agency FTE and to appropriate additional revenues and expenditures that are not solely from program reimbursement.

Our projected net staffing decrease of 1.18 Full Time Equivalents (FTEs) is spread across the programmatic departments of our organization with some programs gaining staff while others decreasing. These staffing levels will be adjusted when CSC presents a supplemental budget to reflect the decrease in funding from the loss of the NOW contract.

We have used current knowledge to make the most reasonable estimate possible for this budget. After the drafting of the budget CSC was disappointed to learn it will no longer provide WIOA services through the Northwest Oregon Works WIB. CSC is typically able to add additional grants during the fiscal year, and will look for other opportunities for additional funding, as well as collaborative partnering arrangements that are compatible with or complementary to our funding to offset the loss of funds from this program.

CSC management and our AFSCME union are currently in bargaining, and hope to provide additional information at the presentation of a supplemental budget. This bargaining will likely have an impact on wages and benefits and will be reflected in a future supplemental budget.

There are no increases to the Oregon Public Employee Retirement System (PERS), as FY18-19 is the second year of the biennium. Increases are projected for multiple upcoming bienniums and present an ongoing challenge for CSC, as with many other governmental agencies.

Our health costs, which are a significant portion of our fringe benefit package, only increased about 6.9%, due to a good experience rating and negotiation with our benefits agent, with CSC paying 88% and employees paying 12% of the premiums, although this split is subject to active bargaining.

PROGRAM SUMMARIES

Each section of this manual is organized to display a departmental organization chart, a summary budget consisting of a recap of projected revenues and expenditures, detailed revenue sources and detailed expenditures with categories of personal services, materials and services, and capital outlay. Some departments have chosen to present a further division of expenditures by categories such as a summary of types of services. For example, Linn Benton Food Share also discloses separate information about its Volunteer/Gleaning activities.

Additionally, departments in our organization administer four non-profit subsidiaries. Those non-profit entities are included in our manual and are reported as part of the overall agency budget. Each department with a non-profit has a separate presentation of the proposed changes displayed under tabs later in this document.

GENERAL TRENDS

Our budget includes revenues which, based upon our best and most current information, have a high degree of likelihood of being funded with the exception of the NOW contract CSC was notified of not receiving in May 2018. Since many of our grants derive from federal pass-through grants to the State of Oregon and other state-sourced grants, this information is subject to revision after we receive final funding notifications.

We are projecting a decrease of about \$1.8 million dollars or 6.6% to our total FY19 funding in this budget as compared to the Supplemental FY18 budget, with a decrease of 1.18 FTE or 1% in staffing. This does not reflect the loss of funding from WIOA programs through NOW. We expect further decreases in FTE, projected revenues and expenditures and will provide additional detail with the presentation of CSC's first supplemental budget of FY18-19

Adjustments for any funding changes for FY19 after this budget is adopted will be approved by the Governing Board as the grant contracts are finalized and processed through our internal contract procedures and/or Supplemental Budget procedures during the fiscal year.

SUMMARY

CSC's audited revenues increased from \$13.7 million in 1999 to a high of \$28.7 in 2010. Our revenues have decreased to \$21.98 million as of the June 30, 2017 audit, raised in the supplemental budget #2 for FY18 to \$27.6 million and are projected to decrease to \$25.8 million for FY18-19. They are expected to decrease further as we evaluate the budget following the loss of the NOW contract.

Projection of funding has become increasingly difficult with unpredictable state and federal budgets. CSC will continue to provide client services in similar program areas with efficient administrative and program delivery models to ensure that maximum effort continues to be devoted to assisting our communities, but we acknowledge that the numbers served will be fewer. We intend to mitigate that effect as far as we can by redoubling our efforts to find and create new resources and to leverage what the community already has to offer.

Special thanks for the preparation of this budget go to the members of the FY18-19 budget team including Pegge McGuire, Terry Knoll and the Housing and Energy Services team; Sean Larsen, Sharee Cooper and the Workforce and Education team; Ryan McCambridge and the Linn-Benton Food Share team; Suzanne Miller and the Child Development Services team; and members of the Administrative department including Elaine Lahey, Susanne Lee and Emely Day, the HR department with Rich Shelton and Debbie Clearwater, and especially Finance staff – Debbie Jackson, Kelly Gould, Kerry Manderero and Kelli Prather.

Sincerely,



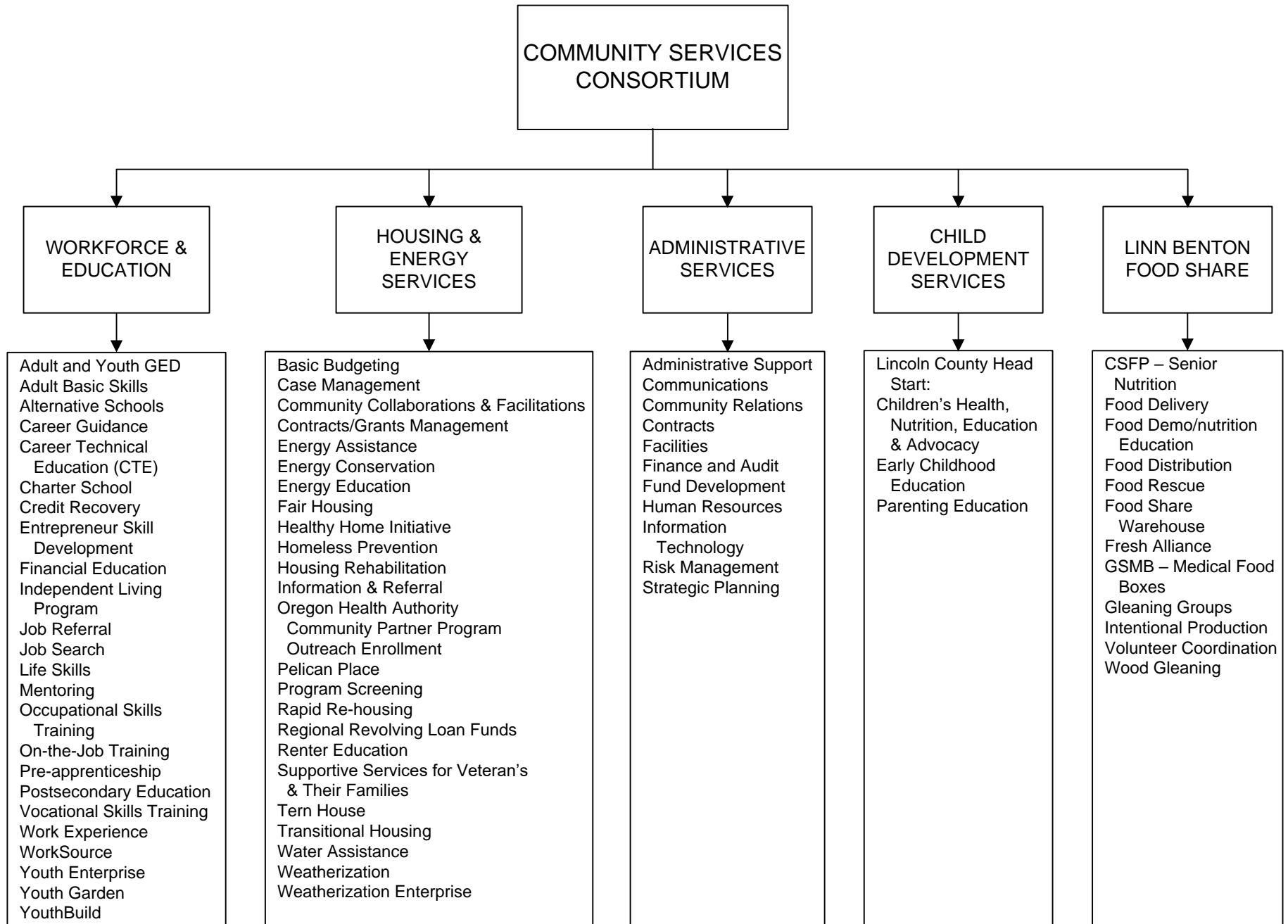
Martha Lyon
Executive Director



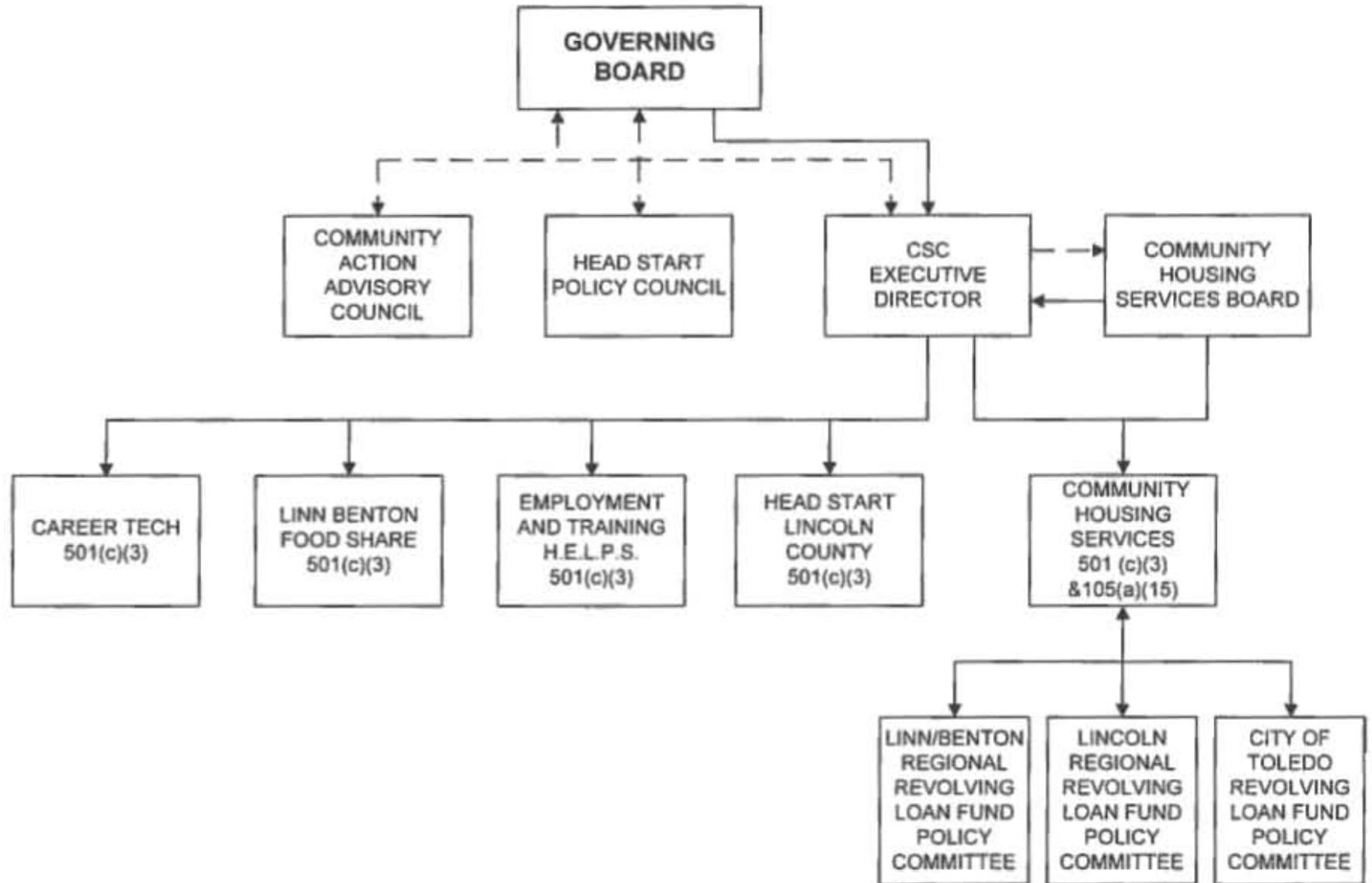
Connor Lyons
Finance Operations Manager

CSC Totals

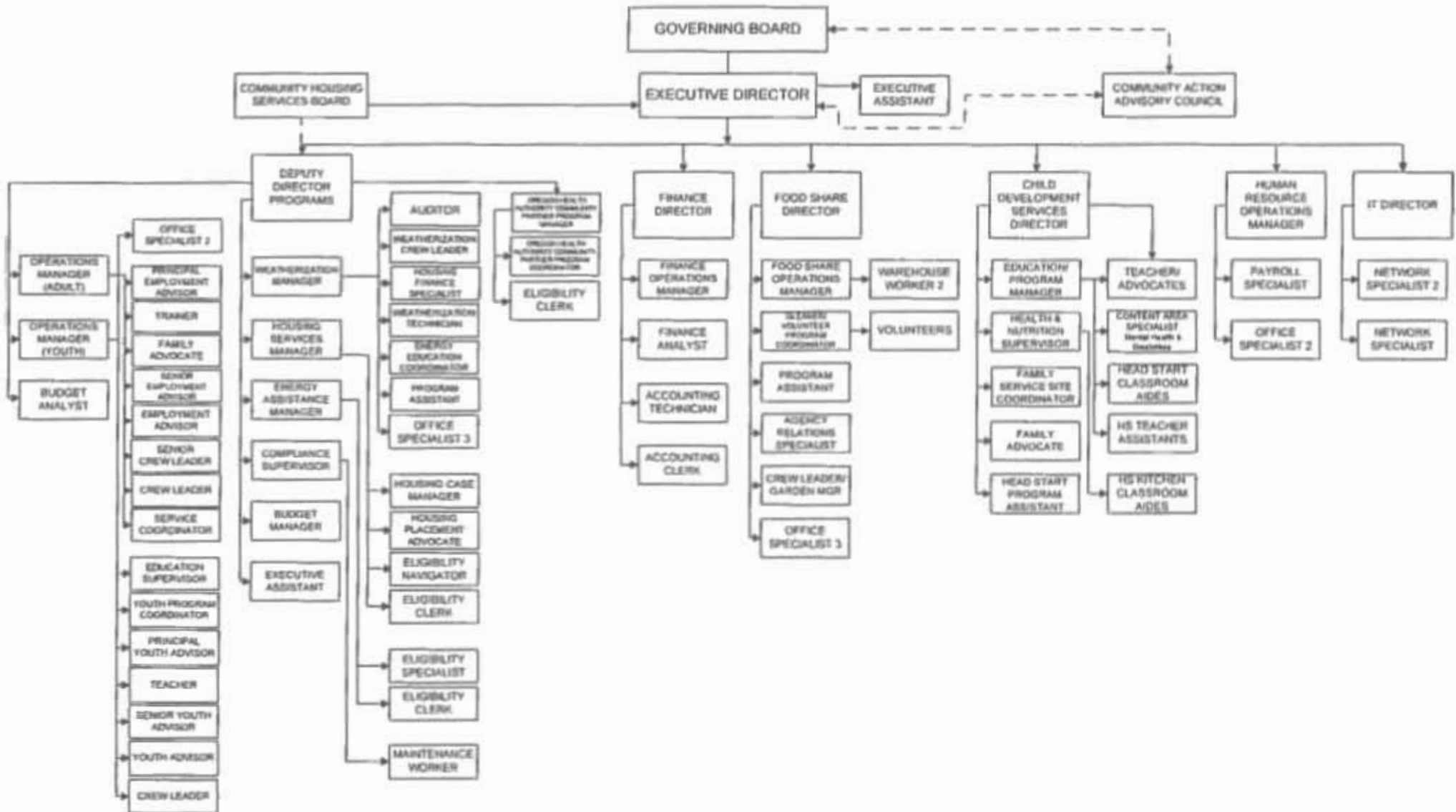
COMMUNITY SERVICES CONSORTIUM FUNCTIONAL CHART



GOVERNING BOARD / ADVISORY COUNCILS - 501(c)(3)s



COMMUNITY SERVICES CONSORTIUM ORGANIZATIONAL CHART



COMMUNITY SERVICES CONSORTIUM

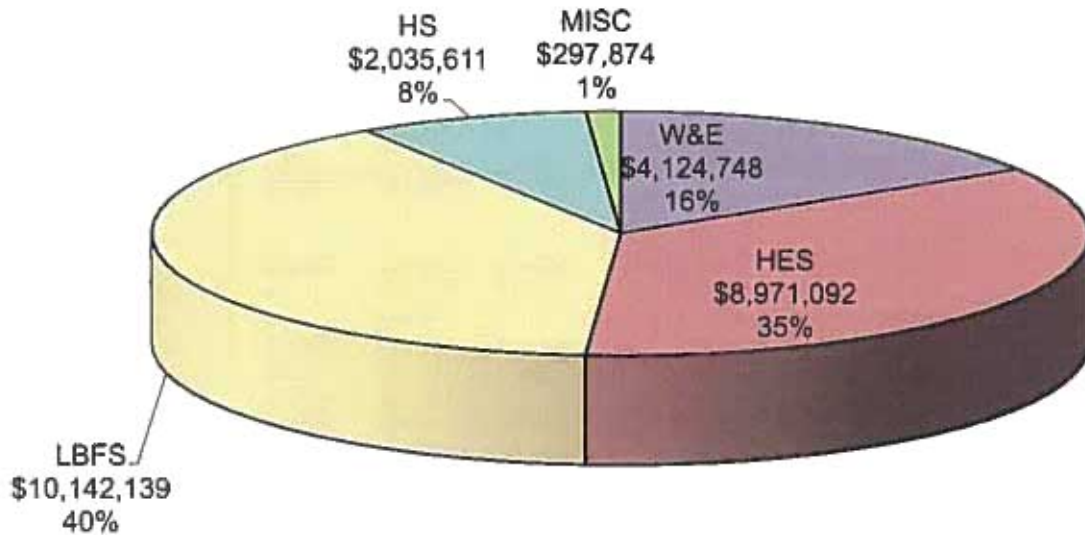
SUMMARY BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE	ADMINISTRATIVE SERVICE POOLS		
	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19			TOTAL FY18	Internal Eliminations	External Funding
FEDERAL FUNDS*	7,058,144	9,186,714	9,298,350	111,636	1.22%	114,800	0	114,800
STATE FUNDS	5,276,635	5,619,316	5,020,344	-598,972	-10.66%	0	0	0
LOCAL FUNDS	1,612,973	3,499,406	2,915,932	-583,474	-16.67%	0	0	0
MISCELLANEOUS FUNDS	8,036,701	9,299,613	8,552,138	-747,475	-8.04%	1,173,320	1,072,820	100,500
TOTAL FUNDS	21,984,457	27,605,049	25,786,763	-1,818,286	-6.59%	1,288,120	1,072,820	215,300

SOURCE OF REVENUES

DEPARTMENT BUDGET BY CATEGORY

FTE	95.90	116.10	114.92	-1.18	-1.02%	12.17	10.13	2.05
TOTAL PERSONAL SERVICES	6,027,186	7,106,470	7,215,630	109,160	1.54%	1,012,407	842,278	170,129
TOTAL MATERIALS/SERVICES	15,349,322	19,024,527	18,469,060	-555,467	-2.92%	230,714	192,681	38,033
TOTAL CAPITAL OUTLAY	19,529	1,466,093	94,935	-1,371,158	-93.52%	0	0	0
CHANGE IN FUND BALANCE	588,420	7,960	7,138	-821	-10.32%	45,000	37,862	7,138
TOTAL EXPENDITURES	21,984,457	27,605,049	25,786,763	-1,818,286	-6.59%	1,288,120	1,072,820	215,300

Expenditures by Dept.



*Revenue totals do not reflect a change in Workforce & Education federal funding. Highlighted amounts in the budget detail will not be appropriated.

COMMUNITY SERVICES CONSORTIUM

SOURCE OF REVENUES	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19		
FEDERAL FUNDS					
NW WIB Adult	0	0	373,000	373,000	100.00%
NW WIB Youth	417,161	549,999	476,000	-73,999	-13.45%
NW WIB DW	12,840	0	501,000	501,000	100.00%
Incite Adult	162,830	380,000	184,349	-195,651	-51.49%
Incite Youth	474,482	516,000	662,552	146,552	28.40%
Incite DW	206,661	0	240,786	240,786	100.00%
CSBG	285,808	237,000	321,500	84,500	35.65%
JOBS	199,000	392,150	399,479	7,329	1.87%
Youthbuild - AMERICORPS	88,792	85,000	80,000	-5,000	-5.88%
OYCC	0	128,650	104,000	-24,650	-19.16%
DHS (Independent Living Skills)	190,266	186,900	245,450	58,550	31.33%
LIHEAP - ENERGY ASSISTANCE	1,843,342	1,873,062	1,882,410	9,348	0.50%
LIHEAP Education	74,043	115,883	115,883	0	0.00%
LIHEAP WX EE	15,631	16,917	16,959	42	0.25%
ESGP	116,633	151,644	151,644	0	0.00%
Continuum of Care	71,560	71,560	71,560	0	0.00%
HOME TBA	166,237	197,847	267,531	69,684	35.22%
HSP	32,419	32,419	32,991	572	1.76%
BPA Energy Education	8,896	8,895	0	-8,895	-100.00%
C of C LBHASHP	114,623	134,102	134,102	0	0.00%
C of C Project Passport	49,076	49,552	49,552	0	0.00%
VA Support Services	273,242	284,820	284,820	0	0.00%
CDBG Albany Wx	30,017	50,000	20,000	-30,000	-60.00%
DOE	149,522	149,522	174,784	25,262	16.90%
LIHEAP WX	332,819	421,492	344,217	-77,275	-18.33%
BPA	119,951	145,136	104,642	-40,494	-27.90%
USDA	575,474	634,936	624,936	-10,000	-1.57%
USDA CSFP	0	132,266	104,281	-27,985	-21.16%
Head Start HHS	913,454	959,787	1,321,397	361,610	37.68%
Duration Startup	0	195,114	0	-195,114	-100.00%
Duration Operation	0	352,451	0	-352,451	-100.00%
Duration Construction	0	725,085	0	-725,085	-100.00%
OAHAC -Mortgage Payment Assist	0	1,525	1,525	0	0.00%
DOL Vet's Stand Down Grant	6,019	7,000	7,000	0	0.00%
Subtotal	7,058,144	9,186,714	9,298,350	111,636	1.22%
STATE FUNDS					
Dept. of Education (Charter School)	364,406	731,000	634,896	-96,104	-13.15%
DHS TANF Reinvestment	674,817	770,000	0	-770,000	-100.00%
MWEC	0	4,028	0	-4,028	-100.00%
EHA	744,124	643,464	1,096,018	452,554	70.33%
EHA VET DRF	23,497	23,497	26,204	2,707	11.52%
Lottery Vets	0	25,118	25,118	0	0.00%
Elderly Rental Assistance	0	86,940	86,940	0	0.00%
MSP - OVW	0	23,835	71,506	47,671	300.00%
SHAP	229,384	660,079	296,807	-363,272	-55.03%
OHRF	69,268	73,261	115,986	42,725	58.32%
LIRHF	15,018	16,324	0	-16,324	-100.00%
OEAP	1,647,547	1,196,990	1,221,189	24,199	2.02%
ECHO Energy Education	43,335	56,986	37,500	-19,486	-34.19%
Echo WX	657,825	581,134	663,729	82,595	14.21%
Head Start/OPP/OPK	508,447	508,447	508,447	0	0.00%
OPK 1-Time Funds	0	0	18,831	18,831	100.00%
SHOW	0	35,000	5,000	-30,000	-85.71%
Clean Energy Works	0	5,000	1,000	-4,000	-80.00%
Oregon Health Authority	75,000	178,212	211,173	32,961	18.50%
Subtotal	5,276,635	5,619,316	5,020,344	-598,972	-10.66%

WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	ADMINISTRATIVE SERVICE POOLS		
					Total Admin Pools	Intercompany Elimination	External Funding
373,000	0	0	0	0	0	0	0
476,000	0	0	0	0	0	0	0
501,000	0	0	0	0	0	0	0
184,349	0	0	0	0	0	0	0
662,552	0	0	0	0	0	0	0
240,786	0	0	0	0	0	0	0
35,000	40,000	15,000	50,000	66,700	114,800	0	114,800
399,479	0	0	0	0	0	0	0
80,000	0	0	0	0	0	0	0
104,000	0	0	0	0	0	0	0
245,450	0	0	0	0	0	0	0
0	1,882,410	0	0	0	0	0	0
0	115,883	0	0	0	0	0	0
0	16,959	0	0	0	0	0	0
0	151,644	0	0	0	0	0	0
0	71,560	0	0	0	0	0	0
0	267,531	0	0	0	0	0	0
0	32,991	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	134,102	0	0	0	0	0	0
0	49,552	0	0	0	0	0	0
0	284,820	0	0	0	0	0	0
0	20,000	0	0	0	0	0	0
0	174,784	0	0	0	0	0	0
0	344,217	0	0	0	0	0	0
0	104,642	0	0	0	0	0	0
0	0	500,000	124,936	0	0	0	0
0	0	104,281	0	0	0	0	0
0	0	0	1,321,397	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	1,525	0	0	0	0	0	0
0	7,000	0	0	0	0	0	0
3,301,616	3,699,620	619,281	1,496,333	66,700	114,800	0	114,800
634,896	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	1,096,018	0	0	0	0	0	0
0	26,204	0	0	0	0	0	0
0	25,118	0	0	0	0	0	0
0	86,940	0	0	0	0	0	0
0	71,506	0	0	0	0	0	0
0	296,807	0	0	0	0	0	0
0	0	115,986	0	0	0	0	0
0	0	0	0	0	0	0	0
0	1,221,189	0	0	0	0	0	0
0	37,500	0	0	0	0	0	0
0	663,729	0	0	0	0	0	0
0	0	0	508,447	0	0	0	0
0	0	0	18,831	0	0	0	0
0	5,000	0	0	0	0	0	0
0	1,000	0	0	0	0	0	0
0	0	0	0	211,173	0	0	0
634,896	3,531,010	115,986	527,278	211,173	0	0	0

COMMUNITY SERVICES CONSORTIUM

SOURCE OF REVENUES	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19		
LOCAL FUNDS					
Lincoln County - SNRC	5,455	7,500	8,000	500	6.67%
Lincoln City	750	40,000	30,000	-10,000	-25.00%
Ford Family Foundation	0	50,000	0	-50,000	-100.00%
Oregon Community Foundations	0	40,000	0	-40,000	-100.00%
Donations - ES	2,234	6,000	6,000	0	0.00%
OLGA	73,025	910,308	582,605	-327,703	-36.00%
NW Natural En Ed Fund Bal	0	6,591	6,591	0	0.00%
NW Natural Energy Ed #2	15,015	20,000	20,000	0	0.00%
Oregon Heat	4,926	36,800	28,750	-8,050	-21.87%
GAP	844	35,011	21,525	-13,486	-38.52%
SOS	24,710	22,880	22,880	0	0.00%
CPI	1,756	38,455	13,800	-24,655	-64.11%
Albany Water Assistance	3,615	49,908	49,908	0	0.00%
Tern House - Rental Income	33,202	27,584	27,584	0	0.00%
Pelican Place - Rental Income	75,592	66,982	66,982	0	0.00%
Benton County	24,000	27,000	24,000	-3,000	-11.11%
OLIEE	0	250,000	250,000	0	0.00%
Acquisition/Rehab Fund Balance	0	150,000	149,721	-279	-0.19%
City of Corvallis	19,725	26,000	22,000	-4,000	-15.38%
Donations - LBFS	736,341	695,672	686,000	-9,672	-1.39%
Holiday Food Drive	35,005	35,000	35,000	0	0.00%
Linn County	17,550	17,100	19,000	1,900	11.11%
Confederated Tribes -Siletz	0	6,000	2,350	-3,650	-60.83%
Intentional Production	11,511	12,500	12,500	0	0.00%
Other Foundations	0	8,500	10,000	1,500	17.65%
Food Recovery	3,290	51,999	51,295	-704	-1.35%
Share Contributions	281,799	305,000	303,825	-1,175	-0.39%
Central Lincoln PUD	0	50,000	35,000	-15,000	-30.00%
TERN Rental Replacement	2,872	5,600	5,600	0	0.00%
PELICAN Rental Replacement	12,018	12,018	12,018	0	0.00%
Housing Fund Balances - Combined	0	11,180	11,180	0	0.00%
Housing Rehab Funds	0	332,526	332,526	0	0.00%
Mill City -General Fund	0	25,000	25,000	0	0.00%
Samaritan Health Services Social Acc	0	8,000	0	-8,000	-100.00%
SAMARITAN HEALTHY HOMES	15,000	0	10,000	10,000	100.00%
Vet's Stand Down	1,227	2,000	3,000	1,000	50.00%
Lincoln City Open Spaces	0	20,000	0	-20,000	-100.00%
Samaritan Foundation	22,000	22,000	0	-22,000	-100.00%
Salem Health	0	50,000	13,000	-37,000	-74.00%
HEART Resource Fair	0	1,000	1,000	0	0.00%
City of Toledo Water Assistance	255	17,291	17,291	0	0.00%
Subtotal	1,612,973	3,499,406	2,915,932	-583,474	-16.67%

					ADMINISTRATIVE SERVICE POOLS		
WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	Total Admin Pools	Intercompany Elimination	External Funding
0	0	0	8,000	0	0	0	0
30,000	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	6,000	0	0	0	0	0	0
0	582,605	0	0	0	0	0	0
0	6,591	0	0	0	0	0	0
0	20,000	0	0	0	0	0	0
0	28,750	0	0	0	0	0	0
0	21,525	0	0	0	0	0	0
0	22,880	0	0	0	0	0	0
0	13,800	0	0	0	0	0	0
0	49,908	0	0	0	0	0	0
0	27,584	0	0	0	0	0	0
0	66,982	0	0	0	0	0	0
0	0	24,000	0	0	0	0	0
0	250,000	0	0	0	0	0	0
0	149,721	0	0	0	0	0	0
0	0	22,000	0	0	0	0	0
0	0	686,000	0	0	0	0	0
0	0	35,000	0	0	0	0	0
0	0	19,000	0	0	0	0	0
2,350	0	0	0	0	0	0	0
0	0	12,500	0	0	0	0	0
0	0	10,000	0	0	0	0	0
0	0	51,295	0	0	0	0	0
0	0	303,825	0	0	0	0	0
0	35,000	0	0	0	0	0	0
0	5,600	0	0	0	0	0	0
0	12,018	0	0	0	0	0	0
0	11,180	0	0	0	0	0	0
0	332,526	0	0	0	0	0	0
0	23,000	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	10,000	0	0	0	0	0	0
0	3,000	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
13,000	0	0	0	0	0	0	0
0	1,000	0	0	0	0	0	0
0	17,291	0	0	0	0	0	0
45,350	1,698,961	1,163,620	8,000	0	0	0	0

COMMUNITY SERVICES CONSORTIUM

SUPP #2

SOURCE OF REVENUES	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19		
MISCELLANEOUS FUNDS					
Miscellaneous	115,551	387,500	89,109	-298,391	-77.00%
Spirit Mountain Community Fund	49,500	47,622	0	-47,622	-100.00%
W&E Fund Balance	0	48,677	3,387	-45,290	-93.04%
Discretionary Fund Balance	0	72,500	52,500	-20,000	-27.59%
Youthbuild - Fee For Service	25,649	75,000	75,000	0	0.00%
ES Misc Housing Fund Bal	0	1,500	1,500	0	0.00%
ES Misc Energy Asst Fund Bal	0	10,000	10,000	0	0.00%
Reach Fee Fund Bal	0	5,000	5,000	0	0.00%
Trust Management	20,000	20,000	0	-20,000	-100.00%
Miscellaneous	65,661	4,000	4,000	0	0.00%
WX FFS	0	35,000	35,000	0	0.00%
Lincoln Donations	3,964	7,500	7,500	0	0.00%
Non-USDA Food	7,479,528	8,000,000	8,000,000	0	0.00%
LBFS Fund Balance	0	331,000	206,142	-124,858	-37.72%
CRD Fee for Service	26,827	40,000	20,000	-20,000	-50.00%
Warren Project (Olalla)	0	41,414	0	-41,414	-100.00%
YB FFS Construction	4,730	7,500	7,500	0	0.00%
YDC (Benton and Lincoln)	106,100	50,000	0	-50,000	-100.00%
Garden Gnome Run Proceeds	650	2,000	2,000	0	0.00%
Consumer Power Inc.	0	30,000	20,000	-10,000	-33.33%
Willamette Neighborhood	0	0	1,000	1,000	100.00%
United Way Benton	75,000	75,000	12,500	-62,500	-83.33%
Linn County Youth Development Coa	0	8,400	0	-8,400	-100.00%
Subtotal	8,036,701	9,299,613	8,552,138	-747,475	-8.04%
TOTAL FUNDS	21,984,457	27,605,049	25,786,763	-1,818,286	-6.59%

WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS
0	0	37,109	4,000	0
0	0	0	0	0
3,387	0	0	0	0
0	0	0	0	0
75,000	0	0	0	0
0	1,500	0	0	0
0	10,000	0	0	0
0	5,000	0	0	0
0	0	0	0	0
0	4,000	0	0	0
35,000	0	0	0	0
7,500	0	0	0	0
0	0	8,000,000	0	0
0	0	206,142	0	0
0	0	0	0	20,000
0	0	0	0	0
7,500	0	0	0	0
0	0	0	0	0
2,000	0	0	0	0
0	20,000	0	0	0
0	1,000	0	0	0
12,500	0	0	0	0
0	0	0	0	0
142,887	41,500	8,243,251	4,000	20,000
4,124,748	8,971,092	10,142,139	2,035,611	297,874

ADMINISTRATIVE SERVICE POOLS		
Total Admin Pools	Intercompany Elimination	External Funding
48,000	0	48,000
0	0	0
0	0	0
52,500	0	52,500
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
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0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
1,173,320	1,072,820	100,500
1,288,120	1,072,820	215,300

COMMUNITY SERVICES CONSORTIUM

SUPP#2

OPERATING BUDGET	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
FTE	95.90	116.10	114.92	-1.18	-1.02%
5010 Salaries	4,137,702	4,638,648	4,731,461	92,814	2.00%
5020 Client Salaries	91,375	66,345	122,453	56,108	84.57%
TOTAL SALARIES	4,229,077	4,704,993	4,853,914	148,922	3.17%
5320 PERS	415,297	612,333	613,342	1,009	0.16%
5330 Workers' Comp	3,212	7,501	6,347	-1,153	-15.37%
5335 SAIF Insurance	31,077	40,381	42,155	1,773	4.39%
5340 Unemployment	39,386	8,724	4,731	-3,993	-45.77%
5350 Health Insurance	771,268	1,081,408	1,080,347	-1,062	-0.10%
5360 Dental Insurance	89,787	144,259	133,941	-10,318	-7.15%
5370 Life Insurance	41,480	47,938	44,405	-3,533	-7.37%
5375 Flexible Spending Costs	1,005	1,483	1,054	-429	-28.93%
5380 Employee Assistance Program	858	3,282	3,170	-111	-3.38%
5382 OSGP Match	67,526	88,888	80,751	-8,137	-9.15%
5386 Non Taxable Fringe Pgm	160	0	0	0	0.00%
5390 FICA	315,522	349,278	351,473	2,195	0.63%
5395 Vacation Accrued	21,532	16,003	0	-16,003	-100.00%
TOTAL FRINGE	1,798,110	2,401,478	2,361,716	-39,762	-1.66%
TOTAL PERSONAL SERVICES	6,027,186	7,106,470	7,215,630	109,160	1.54%
5510 Audit & Accounting	34,742	42,986	45,801	2,815	6.55%
5520 Data Connection/Services	37,560	25,689	26,822	1,133	4.41%
5530 Legal	5,206	4,229	3,612	-616	-14.58%
5540 Other Purchased Services	149,597	132,804	293,159	160,355	220.75%
5550 Contract Services/Training	43,787	126,478	149,046	22,568	17.84%
5610 Educational Confer/Train	89,745	102,821	96,354	-6,467	-6.29%
5620 Meetings	14,750	12,448	12,916	468	3.76%
5630 Dues	13,502	8,153	12,841	4,689	57.51%
5710 Mileage	59,808	91,956	103,580	11,624	12.64%
5720 Vehicle Operating Cost	43,320	66,240	68,449	2,209	3.33%
5730 Vehicle Insurance	23,384	27,527	25,135	-2,393	-8.69%
5740 Other Transportation Cost	31,304	33,016	22,214	-10,802	-32.72%
5910 Rent	246,046	274,574	294,974	20,400	7.43%
5920 Utilities	68,734	60,552	54,075	-6,477	-10.70%
5930 Telephone	13,018	20,887	25,457	4,570	21.88%
5935 Cell Phone	13,964	32,110	39,921	7,811	24.33%
5940 Maintenance, Repair, Janitorial	77,905	64,146	57,398	-6,749	-10.52%
5950 General Insurance	67,152	81,605	75,170	-6,435	-7.89%
5970 Space Rent	8,871	8,594	9,489	896	10.42%
5980 Space Utilities	18,085	20,288	19,998	-290	-1.43%
6110 Office Supplies	40,571	45,559	47,237	1,677	3.68%
6120 Postage/Shipping	14,912	33,681	30,060	-3,622	-10.75%

WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS	TOTAL FY19	Internal Svc Elim	External Funding
35.99	40.38	8.25	25.85	2.40	12.17	10.13	2.05
1,472,710	1,669,795	397,519	984,673	88,869	702,756	584,861	117,895
122,453	0	0	0	0	0	0	0
1,595,163	1,669,795	397,519	984,673	88,869	702,756	584,861	117,895
198,774	201,511	62,945	124,894	10,895	84,418	70,095	14,323
2,096	2,197	480	1,315	140	709	590	119
19,011	8,869	4,831	7,787	617	6,230	5,191	1,039
1,473	1,670	398	985	89	700	583	117
377,135	336,832	90,174	232,588	21,736	129,555	107,673	21,882
49,416	43,506	12,196	24,075	2,164	15,421	12,837	2,585
11,454	15,756	4,678	9,941	1,409	6,923	5,757	1,166
353	500	71	66	0	399	335	63
986	1,027	335	674	85	380	316	64
19,125	29,533	7,494	20,222	2,520	11,155	9,298	1,856
0	0	0	0	0	0	0	0
112,663	117,254	30,410	75,328	6,798	53,761	44,742	9,019
0	0	0	0	0	0	0	0
792,486	758,656	214,012	497,875	46,454	309,651	257,417	52,234
2,387,648	2,428,451	611,531	1,482,549	135,322	1,012,407	842,278	170,129
9,275	27,552	3,259	4,403	910	2,536	2,134	402
10,000	9,110	1,200	4,200	0	13,663	11,351	2,313
0	683	550	0	0	15,000	12,621	2,379
31,700	138,059	12,501	20,000	86,700	25,883	21,683	4,200
46,000	97,945	100	5,001	0	0	0	0
39,715	34,585	5,750	15,000	0	8,025	6,721	1,304
0	4,387	3,250	4,000	0	8,050	6,771	1,279
4,600	3,659	150	3,000	0	9,029	7,597	1,432
55,050	29,163	4,950	10,000	2,947	8,700	7,229	1,471
35,700	10,249	22,500	0	0	0	0	0
14,350	6,485	4,300	0	0	0	0	0
0	1,685	20,510	0	0	100	81	19
115,054	150,168	16,700	0	3,143	59,964	50,055	9,910
14,152	9,247	1,900	28,000	300	3,000	2,524	476
8,000	8,258	500	6,000	0	14,212	11,513	2,699
26,549	5,509	2,980	3,500	1,200	1,080	897	183
9,725	17,898	3,000	25,000	350	8,820	7,395	1,425
13,889	47,835	4,856	6,558	1,354	4,277	3,599	678
2,200	7,289	0	0	0	0	0	0
0	498	19,500	0	0	0	0	0
12,975	25,358	2,275	5,001	600	6,400	5,372	1,028
1,834	11,893	13,450	1,501	500	5,550	4,668	882

COMMUNITY SERVICES CONSORTIUM

SUPP#2

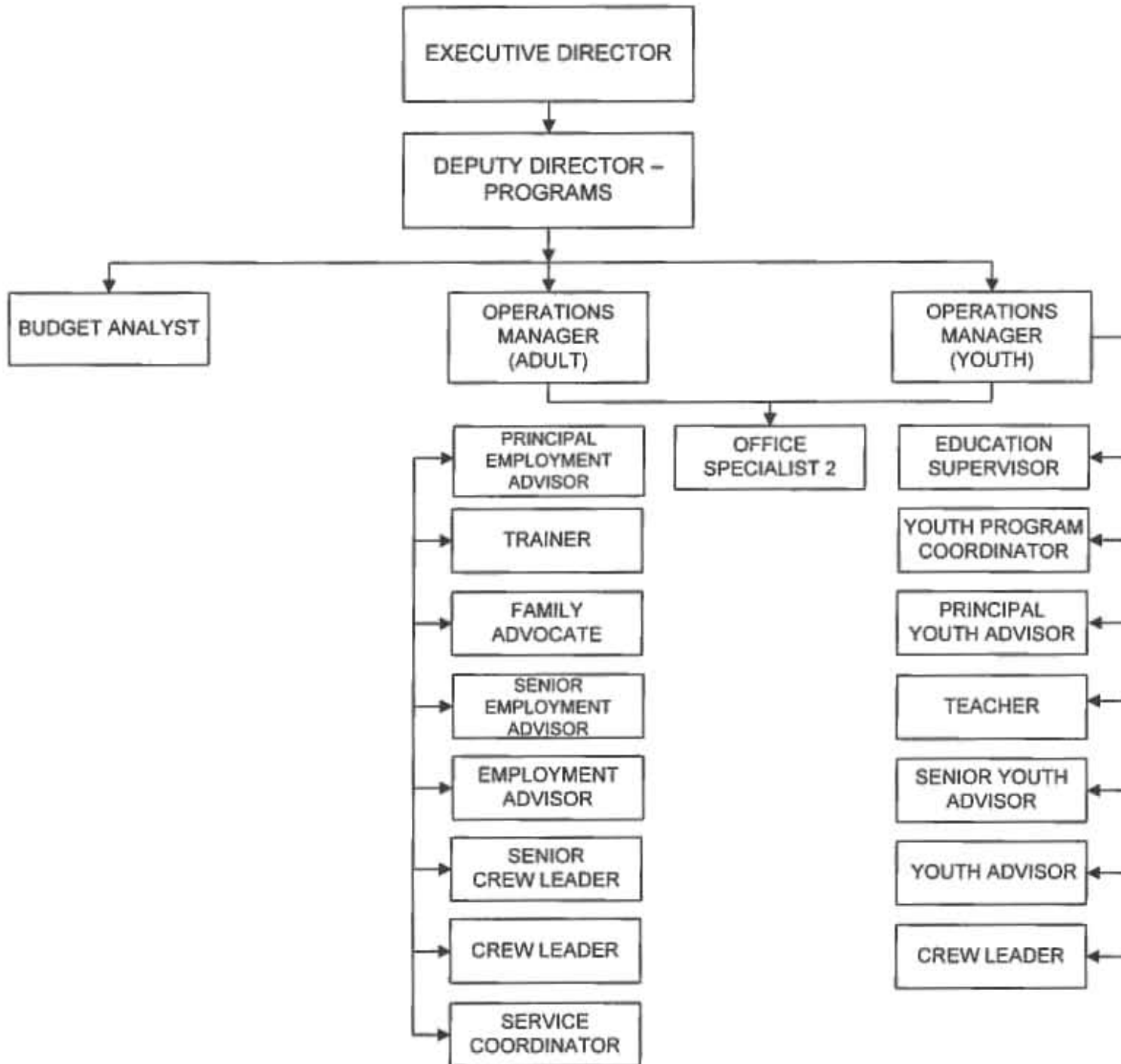
OPERATING BUDGET	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
6130 Photocopy	40,860	54,431	49,877	-4,554	-8.37%
6140 Printing	34,121	39,786	36,598	-3,188	-8.01%
6145 Software	12,160	19,012	19,962	951	5.00%
6150 Advertising/Recruitment	6,159	11,814	12,697	883	7.47%
6160 Program Supplies	8,468,045	9,443,147	9,445,271	2,125	0.02%
6170 Rental Rehab Loans	0	1,000	1,000	0	0.00%
6180 Owner Rehab Loans	23,597	268,485	268,485	0	0.00%
6190 Other Supplies	482	33,651	31,090	-2,561	-7.61%
6210 Contract-Soc Serve Agency	483,276	893,130	160,591	-732,538	-82.02%
6230 Contract-Weatheri\$Xation	511,469	609,343	488,516	-120,827	-19.83%
6250 OJT Reimbursements	251	29,731	117,749	88,018	396.04%
6320 Equipment Rental	1,374	10,379	14,292	3,912	37.69%
6330 Equipment Repair	25,608	49,470	58,501	9,030	18.25%
6340 Expendable Equipment	66,312	157,039	77,121	-79,918	-50.89%
6350 Building Renovations, Remodel	0	36,209	80,335	44,126	221.86%
6410 Books/Subscriptions	1,105	6,914	7,081	167	2.42%
6470 Miscellaneous (Admin)	5,486	4,122	2,804	-1,317	-31.96%
6620 Indirect	583,620	1,030,742	868,375	-162,367	-15.75%
6630 Infrastructure	146,649	273,175	271,054	-2,121	-0.78%
6650 Communication Services	47,137	8,487	9,901	1,414	16.65%
6710 Transportation	4,422	28,332	32,777	4,445	15.69%
6730 Health Care	3,732	4,498	11,694	7,196	260.00%
6740 Residential Support	86,800	25,127	179,927	154,800	716.08%
6750 Clothing	11,096	23,101	23,700	599	2.59%
6770 Personal Grooming	55	5,610	6,625	1,015	18.10%
6780 Meals	82,260	125,963	127,610	1,647	1.31%
6790 Tuition & Fees (Skills)	21,223	11,703	40,270	28,567	344.09%
6800 Tuition & Fees (Vocation)	22,805	87,228	265,098	177,870	303.91%
6810 Training & Supplies	2,518	12,179	21,465	9,286	76.24%
6840 Acquisition Costs	0	129,155	129,155	0	0.00%
6850 Relocation Costs	1,573	9,972	7,503	-2,470	-24.77%
6860 Incentive Payments	90,748	182,180	227,086	44,907	24.65%
6870 Miscellaneous	12,728	64,847	77,049	12,202	18.82%
6880 Client Assistance	3,435,415	4,016,858	3,781,729	-235,129	-5.85%
7000 Building Cost	173	1,352	1,352	0	0.00%
7015 Landscaping	0	0	1,000	1,000	100.00%
TOTAL MATERIALS-SERVICES	15,349,322	19,024,527	18,469,060	-555,467	-2.92%
6310 TOTAL CAPITAL OUTLAY	19,529	1,466,093	94,935	-1,371,158	-93.52%
3010 FUND BAL. INCREASE (DECR)	588,420	7,960	7,138	-821	-10.32%
TOTAL EXPENDITURES	21,984,457	27,605,049	25,786,763	-1,818,286	-6.59%

WORKFORCE & EDUCATION	HOUSING & ENERGY SVCS	FOOD SHARE VOLUNTEER	CHILD DEV. SERVICES	MISC GRANTS
13,775	23,456	3,250	8,001	900
3,150	15,884	16,300	200	867
18,000	1,640	150	0	0
2,300	8,078	1,500	300	400
134,012	187,382	9,100,811	22,000	1,050
0	1,000	0	0	0
0	268,485	0	0	0
0	31,090	0	0	0
0	127,258	0	0	33,333
0	488,516	0	0	0
117,749	0	0	0	0
4,932	9,010	350	0	0
6,500	31,671	15,250	5,001	0
8,354	26,990	31,574	5,001	4,600
0	80,335	0	0	0
5,638	621	150	0	0
0	2,560	0	0	0
257,043	357,977	56,036	179,966	17,353
78,585	100,453	16,120	66,495	6,045
0	9,901	0	0	0
32,767	10	0	0	0
11,684	10	0	0	0
0	179,927	0	0	0
23,700	0	0	0	0
6,625	0	0	0	0
2,596	78	0	124,936	0
39,270	1,000	0	0	0
264,098	1,000	0	0	0
20,965	500	0	0	0
0	129,155	0	0	0
7,503	0	0	0	0
227,086	0	0	0	0
0	27,049	50,000	0	0
0	3,781,729	0	0	0
0	1,352	0	0	0
0	1,000	0	0	0
1,737,101	6,542,641	9,435,672	553,063	162,552
0	0	94,935	0	0
0	0	0	0	0
4,124,748	8,971,092	10,142,139	2,035,611	297,874

TOTAL FY19	Internal Svc Elim	External Funding
3,100	2,605	495
1,240	1,042	198
925	752	173
750	631	119
100	84	16
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
500	421	79
3,500	2,898	602
0	0	0
3,611	2,939	672
1,540	1,296	244
0	0	0
21,158	17,801	3,356
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
0	0	0
230,714	192,681	38,033
0	0	0
45,000	37,862	7,138
1,288,121	1,072,820	215,300

Workforce & Education

WORKFORCE & EDUCATION



WORKFORCE & EDUCATION

SUPP #2

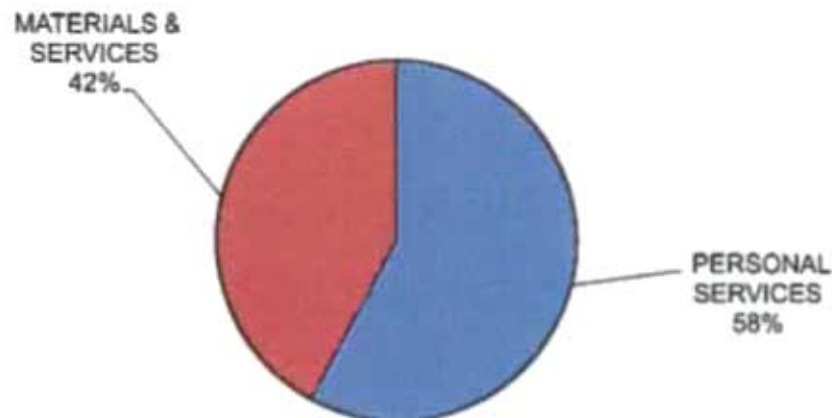
	AUDITED	ADOPTED	PROPOSED	DOLLAR	% OF
SUMMARY BUDGET	FY 17	FY 18	FY 19	CHANGE	CHANGE

SOURCE OF REVENUES

FEDERAL FUNDS*	1,830,425	2,238,699	3,301,616	1,062,917	47.48%
STATE FUNDS	1,129,673	1,505,028	634,896	-870,132	-57.82%
LOCAL FUNDS	22,000	228,000	45,350	-182,650	-80.11%
MISCELLANEOUS FUNDS	275,138	329,077	142,887	-186,190	-56.58%
TOTAL FUNDS	3,257,236	4,300,804	4,124,748	-176,056	-4.09%

DEPARTMENT BUDGET BY CATEGORY

FTE	29.03	39.72	35.99	-3.74	-9.40%
TOTAL PERSONAL SERVICES	1,934,245	2,432,926	2,387,649	-45,277	-1.86%
TOTAL MATERIALS/SERVICES	1,359,257	1,733,366	1,737,100	3,734	0.22%
TOTAL CAPITAL OUTLAY	0	134,512	0	-134,512	-100.00%
TOTAL FUND BALANCE	-36,269	0	0	0	0.00%
TOTAL EXPENDITURES	3,257,236	4,300,804	4,124,748	-176,056	-4.09%



*Revenue totals do not reflect a change in Workforce & Education federal funding. Highlighted amounts in the budget detail will not be appropriated.

WORKFORCE & EDUCATION

SUPP #2

SOURCE OF REVENUES	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
NOW Adult	0	0	373,000	373,000	100.00%
NOW Youth	417,161	549,999	476,000	-73,999	-13.45%
NOW DW	12,840	0	501,000	501,000	100.00%
Incite Adult	162,830	380,000	184,349	-195,651	-51.49%
Incite Youth - Linn & Polk	474,482	516,000	662,552	146,552	28.40%
Incite DW	206,661	0	240,786	240,786	100.00%
CSBG	42,434	0	35,000	35,000	100.00%
CDBG	12,800	0	0	0	0.00%
JOBS - TANF Yth	199,000	392,150	399,479	7,329	1.87%
Youthbuild - AMERICORPS (2 yrs)	88,792	85,000	80,000	-5,000	-5.88%
OYCC- 2 YB & 5 Yth	0	128,650	104,000	-24,650	-19.16%
DHS (Independent Living Skills) - Foste	190,266	186,900	245,450	58,550	31.33%
SP NEG	23,159	0	0	0	0.00%
Subtotal	1,830,425	2,238,699	3,301,616	1,062,917	47.48%
STATE FUNDS					
DHS-TANF Reinvestment	674,817	770,000	0	-770,000	-100.00%
MWEC	0	4,028	0	-4,028	-100.00%
Dept of ED (Charter School-CTE - Mea	364,406	731,000	634,896	-96,104	-13.15%
Subtotal	1,129,673	1,505,028	634,896	-870,132	-57.82%
LOCAL FUNDS					
City of Lincoln	0	40,000	30,000	-10,000	-25.00%
Confederated Tribes of the Siletz	0	6,000	2,350	-3,650	-60.83%
Lincoln City Open Spaces	0	20,000	0	-20,000	-100.00%
Samaritan Foundation	22,000	22,000	0	-22,000	-100.00%
Salem Health	0	50,000	13,000	-37,000	-74.00%
Oregon Community Foundation	0	40,000	0	-40,000	-100.00%
Ford Family Foundation	0	50,000	0	-50,000	-100.00%
Subtotal	22,000	228,000	45,350	-182,650	-80.11%
MISCELLANEOUS FUNDS					
Miscellaneous	470	0	0	0	0.00%
ZONTA Club	900	0	0	0	0.00%
Boys and Girls Club	12,732	0	0	0	0.00%
Lincoln County - Youth Dev Coalition	56,100	0	0	0	0.00%
Benton County - Youth Development	50,000	50,000	0	-50,000	-100.00%
WIA Student Enterprises	1,857	0	0	0	0.00%
Trust Management	20,000	20,000	0	-20,000	-100.00%
United Way Benton	75,000	75,000	12,500	-62,500	-83.33%
YB Donations	4,730	7,500	7,500	0	0.00%
Youthbuild - Fee For Service	25,649	75,000	75,000	0	0.00%
WX Training	21,486	0	0	0	0.00%
WX FFS	0	35,000	35,000	0	0.00%
Lincoln Donations	3,964	7,500	7,500	0	0.00%
Linn County Youth Development Coali	0	8,400	0	-8,400	-100.00%
School Fee For Service (Grant 2200)	1,600	0	0	0	0.00%
Garden Gnome Run Proceeds	650	2,000	2,000	0	0.00%
Fund Balance	0	48,677	3,387	-45,290	-93.04%
Subtotal	275,138	329,077	142,887	-186,190	-56.58%
TOTAL FUNDS	3,257,236	4,300,804	4,124,748	-176,056	-4.09%

WORKFORCE & EDUCATION

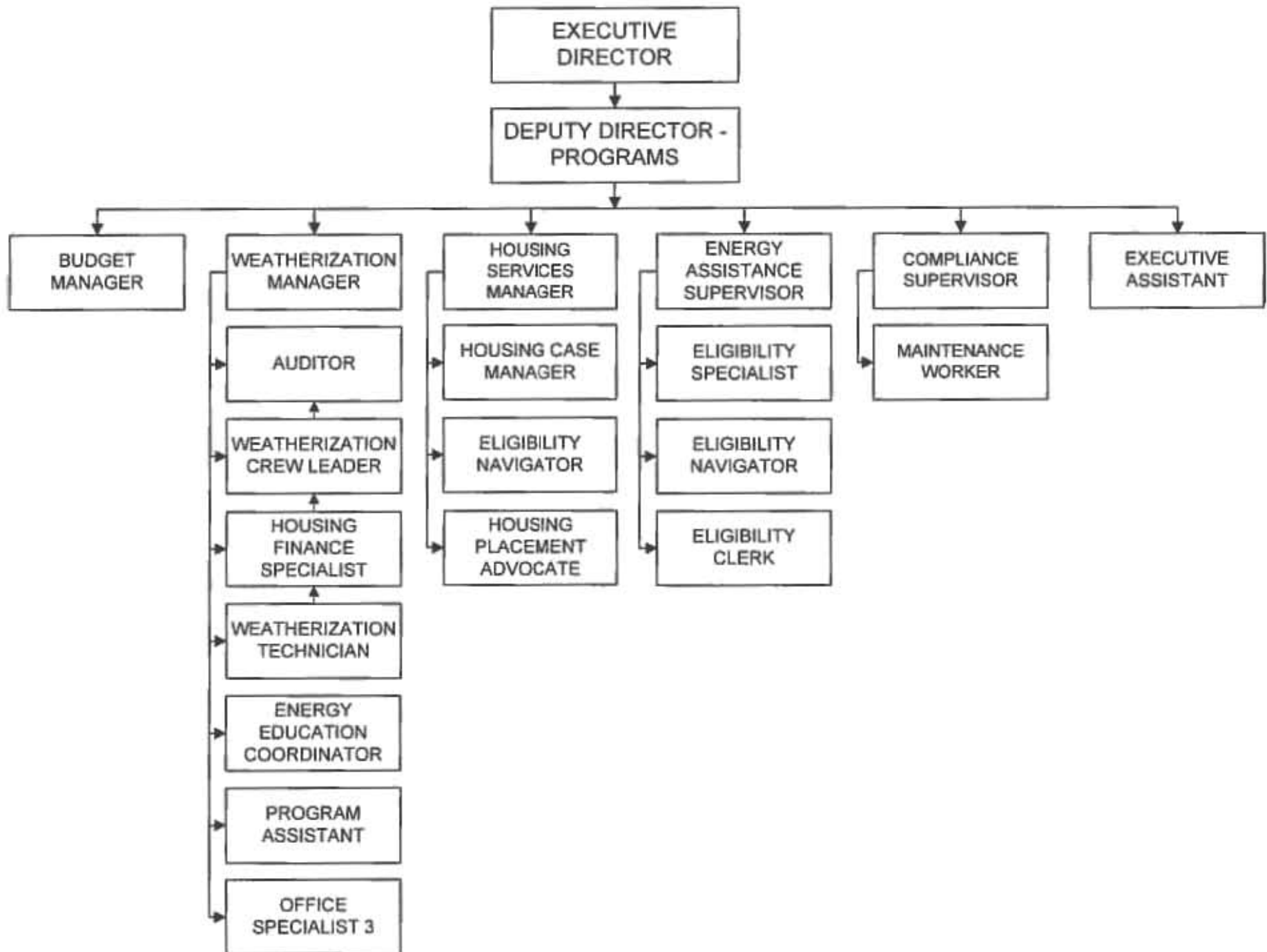
SUPP #2

DEPARTMENT BUDGET	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
FTE	29.03	39.72	35.99	-3.74	-9.40%
5010 Salaries	1,258,492	1,528,671	1,472,710	-55,961	-3.66%
5020 Client Salaries	91,375	66,345	122,453	56,108	84.57%
TOTAL SALARIES	1,349,867	1,595,016	1,595,163	147	0.01%
				0	0.00%
5320 PERS	120,121	208,446	198,774	-9,672	-4.64%
5330 Workers' Comp	1,086	2,735	2,096	-639	-23.37%
5335 SAIF Ins.	15,415	18,967	19,011	44	0.23%
5340 Unemployment	6,168	3,048	1,473	-1,575	-51.68%
5350 Health Insurance	264,811	388,363	377,135	-11,228	-2.89%
5360 Dental Insurance	29,642	53,252	49,416	-3,836	-7.20%
5370 Life Insurance	13,251	17,424	11,454	-5,970	-34.26%
5375 Flexible Spending Costs	344	707	353	-353	-50.02%
5380 Employee Assistance Program	0	1,214	986	-229	-18.83%
5382 OSGP Match	22,542	27,175	19,125	-8,050	-29.62%
5386 Non Taxable Fringe Pgm	160	0	0	0	0.00%
5390 FICA	100,304	116,579	112,663	-3,916	-3.36%
5395 Vacation Accrued	10,534	0	0	0	0.00%
TOTAL FRINGE	584,378	837,910	792,486	-45,424	-5.42%
TOTAL PERSONAL SERVICES	1,934,245	2,432,926	2,387,649	-45,277	-1.86%
5510 Audit & Accounting	7,231	9,545	9,275	-270	-2.82%
5520 Data Services	23,446	13,351	10,000	-3,351	-25.10%
5540 Other Purchased Services	18,958	36,261	31,700	-4,561	-12.58%
5550 Contract Services/Training	38,728	25,580	46,000	20,420	79.83%
5610 Educational Confer/Train	22,785	29,866	39,715	9,849	32.98%
5620 Meetings	8,160	0	0	0	0.00%
5630 Dues	5,151	561	4,600	4,039	820.01%
5710 Mileage	29,160	40,614	55,050	14,436	35.54%
5720 Vehicle Operating Cost	18,574	34,008	35,700	1,692	4.97%
5730 Vehicle Insurance	13,864	16,565	14,350	-2,215	-13.37%
5740 Other Transportation Cost	14,063	10,658	0	-10,658	-100.00%
5910 Rent	84,535	97,379	115,054	17,675	18.15%
5920 Utilities	16,641	10,997	14,152	3,155	28.69%
5930 Telephone	4,528	4,656	8,000	3,344	71.82%
5935 Cell Phone	6,215	22,294	26,549	4,255	19.09%
5940 Maintenance, Repair, Janitorial	5,959	10,378	9,725	-653	-6.29%
5950 General Insurance	11,966	13,978	13,889	-89	-0.64%

5970 Space Rent	5,666	2,468	2,200	-268	-10.87%
6110 Office Supplies	12,781	14,475	12,975	-1500	-10.36%
6120 Postage/Shipping	567	2,537	1,834	-703	-27.70%
6130 Photocopy	10,448	16,706	13,775	-2931	-17.54%
6140 Printing	1,782	3,491	3,150	-341	-9.77%
6145 Software	10,577	14,024	18,000	3976	28.35%
6150 Advertising/Recruitment	1,507	2,356	2,300	-56	-2.38%
6160 Program Supplies	79,803	65,823	134,012	68189	203.59%
6190 Other Supplies	482	561	0	-561	-100.00%
6210 Contract-Social Service	352,347	420,729	0	-420729	-100.00%
6240 Individual Training Accounts	52,681	0	0	0	0.00%
6250 OJT Reimbursements	251	29,731	117,749	88018	396.04%
6320 Equipment Rental	0	5,210	4,932	-278	-5.34%
6330 Equipment Repair	0	3,489	6,500	3011	86.29%
6340 Expendable Equipment	10,473	3,842	8,354	4512	217.47%
6410 Books/Subscriptions	218	6,177	5,638	-539	-8.73%
6470 Miscellaneous (Admin)	798	0	0	0	0.00%
6620 Indirect	264,615	317,261	257,043	-60218	-18.98%
6630 Infrastructure	42,572	79,132	78,585	-547	-0.69%
6650 Communication Services	18,123	0	0	0	0.00%
6710 Transportation	4,422	28,322	32,767	4445	15.69%
6720 Child Care	100	0	0	0	0.00%
6730 Health Care	3,732	4,488	11,684	7196	260.35%
6740 Residential Support	2,144	3,927	0	-3927	-100.00%
6750 Clothing	10,914	23,101	23,700	599	2.59%
6770 Personal Grooming	55	5,610	6,625	1015	18.10%
6780 Meals	3,046	949	2,596	1647	273.50%
6790 Tuition & Fees (Skills)	21,223	10,703	39,270	28567	366.89%
6800 Tuition & Fees (Vocation)	22,805	87,228	264,098	176870	302.77%
6810 Training & Supplies	2,422	12,179	20,965	8786	72.14%
6850 Relocation Costs	1,573	9,972	7,503	-2470	-24.77%
6860 Incentive Payments	90,748	182,180	227,086	44907	24.65%
6870 Miscellaneous	216	0	0	0	0.00%
7000 Building Costs	173	0	0	0	0.00%
				0	0.00%
TOTAL MATERIALS/SERVICES	1,359,257	1,733,366	1,737,100	3,734	0.22%
6310 TOTAL CAPITAL OUTLAY	0	134,512	0	-134,512	-100.00%
3010 FUND BAL. INCREASE (DECR)	-36,269	0	0	0.00	0.00%
TOTAL EXPENDITURES	3,257,233	4,300,804	4,124,748	-176,056	-4.09%

Housing & Energy Services

HOUSING & ENERGY SERVICES



HOUSING & ENERGY SERVICES

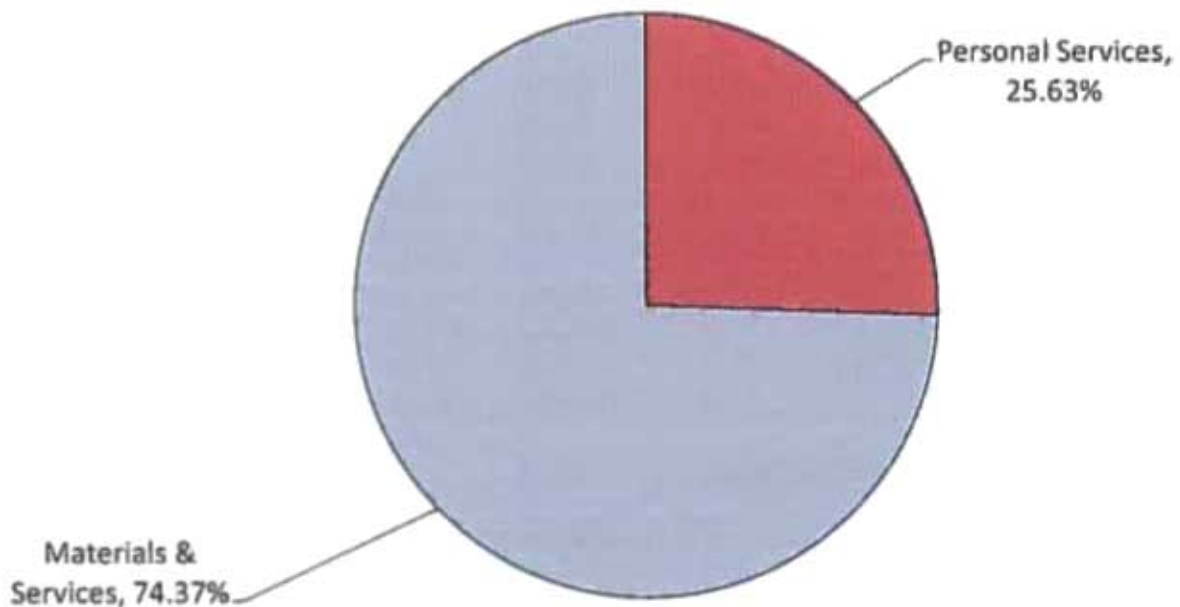
SUMMARY BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19		

SOURCE OF REVENUES

FEDERAL FUNDS	3,504,590	3,761,376	3,699,620	-61,756	-1.64%
STATE FUNDS	3,481,294	3,354,368	3,531,010	176,643	5.27%
LOCAL FUNDS	455,547	2,085,134	1,698,961	-386,173	-18.52%
MISCELLANEOUS FUNDS	85,661	50,500	41,500	-9,000	-17.82%
TOTAL FUNDS	7,527,092	9,251,379	8,971,092	-280,286	-3.03%

DEPARTMENT BUDGET BY CATEGORY

FTE	35.67	38.16	40.38	2.22	5.82%
TOTAL PERSONAL SERVICES	2,057,482	2,361,515	2,428,451	66,936	2.83%
TOTAL MATERIALS/SERVICES	5,124,556	6,889,863	6,542,641	-347,221	-5.04%
TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
CHANGE IN FUND BALANCE	345,054	0	0	0	0.00%
TOTAL EXPENDITURES	7,527,092	9,251,379	8,971,092	-280,286	-3.03%



HOUSING & ENERGY SERVICES

SOURCE OF REVENUES	Supp #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19		
FEDERAL FUNDS					
LIHEAP - ENERGY ASSISTANCE	1,843,342	1,873,062	1,882,410	9,348	0.50%
LIHEAP Education	74,043	115,883	115,883	0	0.00%
LIHEAP WX EE	15,631	16,917	16,959	42	0.25%
LIHEAP WX	332,819	421,492	344,217	-77,275	-18.33%
ESGP	116,633	151,644	151,644	0	0.00%
Continuum of Care	71,560	71,560	71,560	0	0.00%
CSBG	9,172	50,000	40,000	-10,000	-20.00%
HOME TBA	166,237	197,847	267,531	69,684	35.22%
HSP	32,419	32,419	32,991	572	1.76%
BPA Energy Education	8,896	8,895	0	-8,895	-100.00%
PROJECT PASSPORT	49,076	49,552	49,552	0	0.00%
C of C LBHASHP	114,623	134,102	134,102	0	0.00%
Veterans Supportive Services	273,242	284,820	284,820	0	0.00%
CDBG Albany Wx	30,017	50,000	20,000	-30,000	-60.00%
DOL Vet's Stand Down Grant	6,019	7,000	7,000	0	0.00%
DOE	149,522	149,522	174,784	25,262	16.90%
BPA	119,951	145,136	104,642	-40,494	-27.90%
OAHAC -Mortgage Payment Assist	0	1,525	1,525	0	0.00%
HUD/LASO -Fair Housing Grant	91,387	0	0	0	0.00%
Subtotal	3,504,590	3,761,376	3,699,620	-61,756	-1.64%
STATE FUNDS					
EHA	744,124	191,000	1,096,018	905,018	573.83%
EHA VET DRF	23,497	23,497	26,204	2,707	11.52%
Lottery Vets	0	25,118	25,118	0	0.00%
EHA PHASE II	0	437,464	0	-437,464	-100.00%
EHA PHASE III	0	15,000	0	-15,000	-100.00%
Elderly Rental Assistance	0	86,940	86,940	0	0.00%
DHA - AST Working Families	39,698	0	0	0	0.00%
Ferrell Gas	6,695	0	0	0	0.00%
Housing Plus Pelican	81,124	0	0	0	0.00%
MSP - OVW	0	23,835	71,506	47,671	300.00%
SHAP	216,430	99,598	296,807	197,209	298.00%
SHAP PHASE II & III	0	560,481	0	-560,481	-100.00%
LIRHF	15,018	16,324	0	-16,324	-100.00%
OEAP	1,647,547	1,196,990	1,221,189	24,199	2.02%
ECHO Energy Education	43,335	56,986	37,500	-19,486	-34.19%
ECHO WX	657,825	581,134	663,729	82,595	14.21%
SHOW	0	35,000	5,000	-30,000	-85.71%
SENATE BILL 1552 - FORECLOSURE	6,000	0	0	0	0.00%
Clean Energy Works	0	5,000	1,000	-4,000	-80.00%
Subtotal	3,481,294	3,354,368	3,531,010	176,643	5.27%

HOUSING & ENERGY SERVICES

Supp #2

SOURCE OF REVENUES	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
LOCAL FUNDS					
OLGA	73,025	910,308	582,605	-327,703	-36.00%
NW Natural Energy Ed - FB	0	6,591	6,591	0	0.00%
NW Natural Energy Ed #2	15,015	20,000	20,000	0	0.00%
Oregon Heat	4,926	36,800	28,750	-8,050	-21.87%
GAP	844	35,011	21,525	-13,486	-38.52%
SOS	24,710	22,880	22,880	0	0.00%
CPI	1,756	38,455	13,800	-24,655	-64.11%
Donations - ES	2,234	6,000	6,000	0	0.00%
Albany Water Assistance	3,615	49,908	49,908	0	0.00%
Tern House - Rental Income	33,202	27,584	27,584	0	0.00%
Pelican Place - Rental Income	75,592	66,982	66,982	0	0.00%
Tern House - Rental Replacement	2,872	5,600	5,600	0	0.00%
Pelican Place - Rental Replacement	12,018	12,018	12,018	0	0.00%
OLIEE	0	250,000	250,000	0	0.00%
Acquisition/Rehab - Fund Balance	0	150,000	149,721	-279	-0.19%
Central Lincoln PUD	0	50,000	35,000	-15,000	-30.00%
Rebates	189,255	0	0	0	0.00%
Samaritan Healthy Homes	15,000	0	10,000	10,000	100.00%
Samaritan Social Accountability	0	8,000	0	-8,000	-100.00%
Mill City - General Fund	0	25,000	25,000	0	0.00%
City of Toledo Water Assistance	255	17,291	17,291	0	0.00%
HEART Resource Fair	0	1,000	1,000	0	0.00%
Fund Balances - combined	0	11,180	11,180	0	0.00%
Housing Rehab Funds	0	332,526	332,526	0	0.00%
Vet's Stand Down	1,227	2,000	3,000	1,000	50.00%
Subtotal	455,547	2,085,134	1,698,961	-386,173	-18.52%
MISCELLANEOUS FUNDS					
ES Misc Housing Fund Bal	0	1,500	1,500	0	0.00%
ES Misc Energy Asst Fund Bal	0	10,000	10,000	0	0.00%
Reach Fee Fund Bal	0	5,000	5,000	0	0.00%
Miscellaneous	65,661	4,000	4,000	0	0.00%
Samaritan Health - Social Accountabili	20,000	0	0	0	0.00%
Consumer Power Inc.	0	30,000	20,000	-10,000	-33.33%
Willamette Neighborhood	0	0	1,000	1,000	100.00%
Subtotal	85,661	50,500	41,500	-9,000	-17.82%
TOTAL FUNDS	7,527,092	9,251,379	8,971,092	-280,286	-3.03%

HOUSING & ENERGY SERVICES

SUPP #2

OPERATING BUDGET	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
FTE	35.67	38.16	40.38	2.22	5.82%
5010 Salaries	1,454,564	1,558,988	1,669,795	110,808	7.11%
TOTAL SALARIES	1,454,564	1,558,988	1,669,795	110,808	7.11%
5320 PERS	147,406	202,099	201,511	-588	-0.29%
5330 Workers' Comp	1,104	2,402	2,197	-205	-8.53%
5335 SAIF Insurance	5,446	7,593	8,869	1,276	16.80%
5340 Unemployment	5,295	2,602	1,670	-932	-35.83%
5350 Health Insurance	254,228	375,052	336,832	-38,220	-10.19%
5360 Dental Insurance	30,138	52,684	43,506	-9,178	-17.42%
5370 Life Insurance	15,194	14,986	15,756	770	5.14%
5375 Flexible Spending Costs	459	593	500	-92	-15.57%
5380 Employee Assistance Program	0	1,024	1,027	3	0.30%
5382 OSGP Match	22,890	29,441	29,533	91	0.31%
5390 FICA	109,528	114,047	117,254	3,206	2.81%
5395 Vacation Accrued	11,230	3	0	-3	-100.00%
TOTAL FRINGE	602,918	802,527	758,656	-43,872	-5.47%
TOTAL PERSONAL SERVICES	2,057,482	2,361,515	2,428,451	66,936	2.83%
5510 Audit & Accounting	17,672	23,045	27,552	4,507	19.56%
5520 Data Connection/Services	8,284	5,164	9,110	3,945	76.40%
5530 Legal	2,162	617	683	66	10.62%
5540 Other Purchased Services	79,230	4,476	138,059	133,583	3084.54%
5550 Contract Services/Training	4,999	94,797	97,945	3,148	3.32%
5610 Educational Confer/Train	54,687	47,787	34,585	-13,202	-27.63%
5620 Meetings	1,964	2,905	4,387	1,482	51.02%
5630 Dues	1,314	1,930	3,659	1,729	89.56%
5710 Mileage	18,415	27,045	29,163	2,117	7.83%
5720 Vehicle Operating Cost	11,581	8,987	10,249	1,262	14.04%
5730 Vehicle Insurance	5,453	6,612	6,485	-127	-1.93%
5740 Other Transportation Cost	2,307	1,835	1,685	-150	-8.17%
5910 Rent	123,524	150,168	150,168	0	0.00%
5920 Utilities	28,281	11,379	9,247	-2,132	-18.74%
5930 Telephone	4,891	7,952	8,258	306	3.85%
5935 Cell Phone	3,301	3,839	5,509	1,670	43.51%
5940 Maintenance, Repair, Janitorial	33,438	23,389	17,898	-5,492	-23.48%
5950 General Insurance	32,666	46,650	47,835	1,185	2.54%
5970 Space Rent	2,840	5,409	7,289	1,880	34.76%
5980 Space Utilities	104	38	498	460	1319.45%
6110 Office Supplies	21,872	23,946	25,358	1,412	5.90%

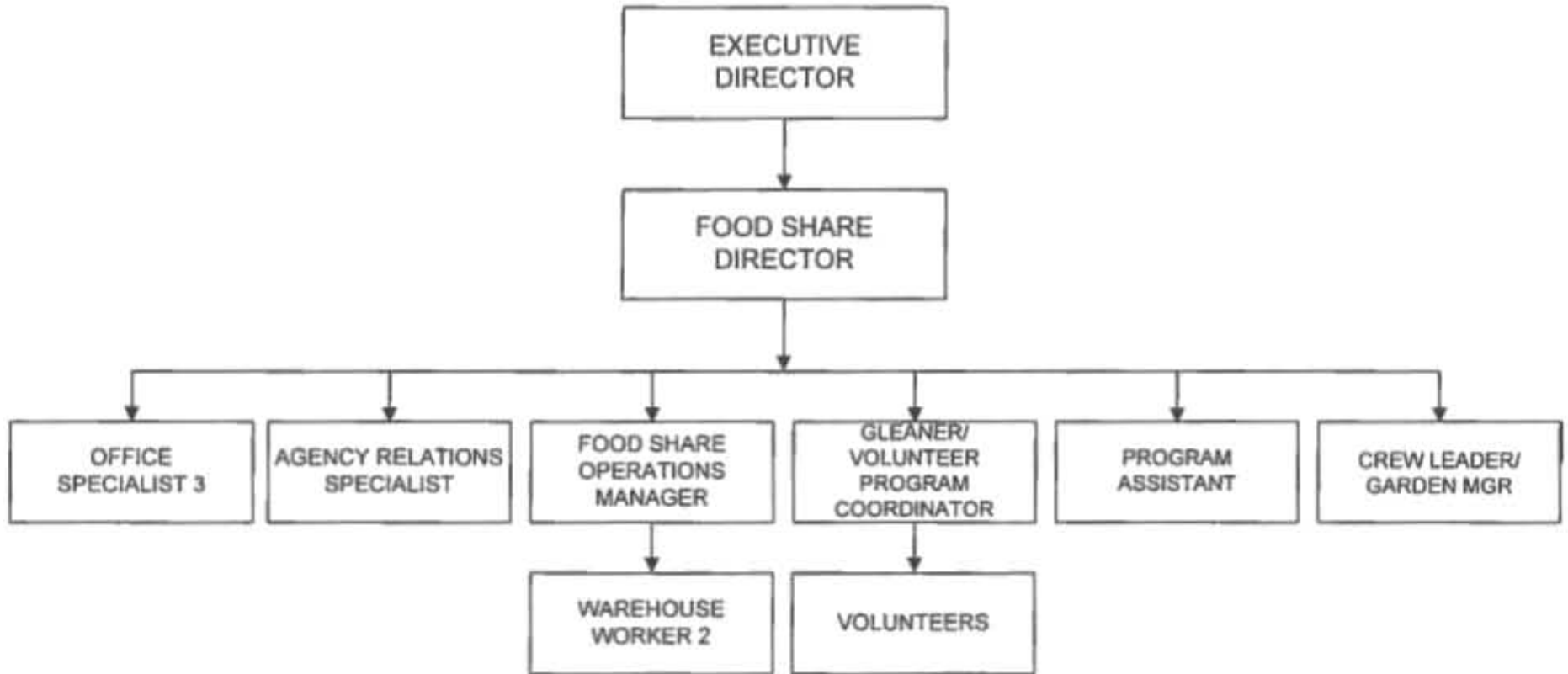
HOUSING & ENERGY SERVICES

SUPP #2

OPERATING BUDGET	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
6120 Postage/Shipping	5,204	11,592	11,893	301	2.60%
6130 Photocopy	16,434	24,058	23,456	-601	-2.50%
6140 Printing	14,034	14,550	15,884	1,334	9.17%
6145 Software	254	1,589	1,640	51	3.20%
6150 Advertising/Recruitment	3,008	7,118	8,078	960	13.49%
6160 Program Supplies	123,210	178,301	187,382	9,081	5.09%
6170 Rental Rehac Loans	0	1,000	1,000	0	0.00%
6180 Owner Rehac Loans	23,597	268,485	268,485	0	0.00%
6190 Other Supplies	0	33,090	31,090	-2,000	-6.04%
6210 Contract-Soc Serve Agency	127,789	450,073	127,258	-322,815	-71.73%
6230 Contract-Weatherization	458,788	609,343	488,516	-120,827	-19.83%
6320 Equipment Rental	1,374	4,694	9,010	4,316	91.94%
6330 Equipment Repair	3,934	24,840	31,671	6,831	27.50%
6340 Expendacle Equipment	35,364	23,360	26,990	3,630	15.54%
6350 Building Renovations, Remodel	0	36,209	80,335	44,126	221.86%
6410 Books/Subscriptions	267	251	621	370	247.31%
6470 Miscellaneous (Admin)	1,621	3,933	2,560	-1,373	-34.91%
6620 Indirect	257,168	403,979	357,977	-46,002	-11.39%
6630 Infrastructure	42,236	103,424	100,453	-2,972	-2.87%
6650 Communication Services	18,508	7,730	9,901	2,171	28.09%
6740 Residential Support	84,656	21,200	179,927	158,727	848.71%
6780 Meals	0	78	78	0	0.00%
6790 Tuition & Fees (Skills)	0	1,000	1,000	0	0.00%
6800 Tuition & Fees (Vocation)	0	0	1,000	1,000	100.00%
6840 Acquisition Costs	0	129,155	129,155	0	0.00%
6870 Miscellaneous	12,432	14,597	27,049	12,452	85.31%
6880 Client Assistance	3,435,415	4,016,858	3,781,729	-235,129	-5.85%
7000 Building Cost	0	1,352	1,352	0	0.00%
TOTAL MATERIALS-SERVICES	5,124,556	6,889,863	6,542,641	-347,221	-5.04%
6310 TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
3010 FUND BAL. INCREASE (DECR)	345,054	0	0	0	0.00%
TOTAL EXPENDITURES	7,527,092	9,251,379	8,971,092	-280,286	-3.03%

Linn Benton Food Share

LINN BENTON FOOD SHARE



FOOD SHARE AND VOLUNTEER

SUPP #2

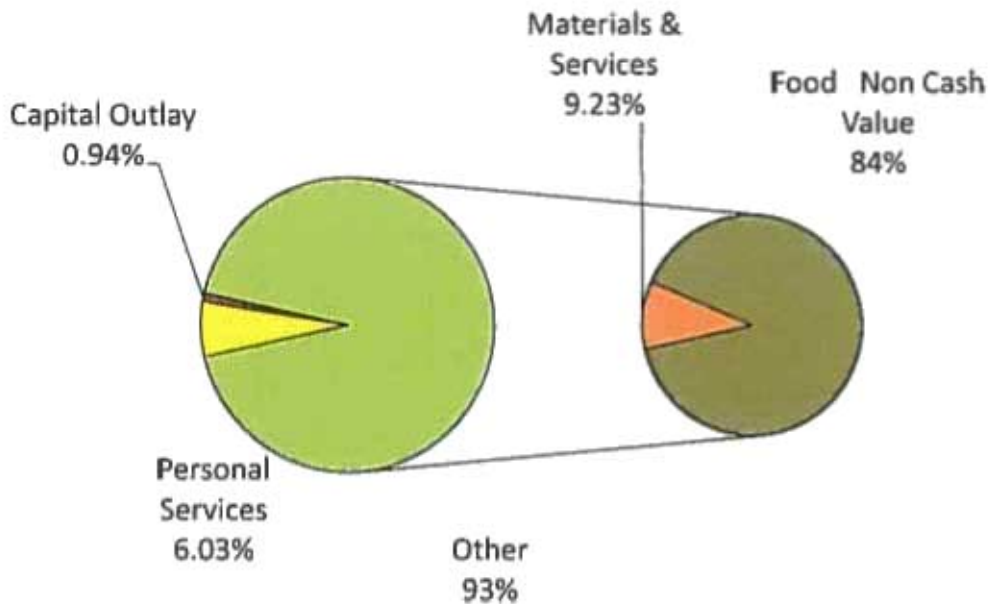
SUMMARY BUDGET	AUDITED FY17	ADOPTED FY18	PROPOSED FY19	DOLLAR CHANGE	% OF CHANGE
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SOURCE OF REVENUES

FEDERAL FUNDS	554,939	702,266	619,281	-82,985	-11.82%
STATE FUNDS	82,222	73,261	115,986	42,725	58.32%
LOCAL FUNDS	1,129,221	1,178,771	1,163,620	-15,151	-1.29%
MISCELLANEOUS FUNDS	7,500,680	8,662,500	8,243,251	-419,249	-4.84%
TOTAL FUNDS	9,267,065	10,616,798	10,142,138	-474,660	-4.47%

DEPARTMENT BUDGET BY CATEGORY

FTE	7.08	7.76	8.25	0.49	6.32%
TOTAL PERSONAL SERVICES	504,798	541,779	611,531	69,752	12.87%
TOTAL MATERIALS/SERVICES	8,479,138	9,505,019	9,435,672	-69,347	-0.73%
TOTAL CAPITAL OUTLAY	7,559	570,000	94,935	-475,065	-83.34%
CHANGE IN FUND BALANCE	275,569	0	0	0	0.00%
TOTAL EXPENDITURES	9,267,065	10,616,798	10,142,138	-474,660	-4.47%



FOOD SHARE AND VOLUNTEER

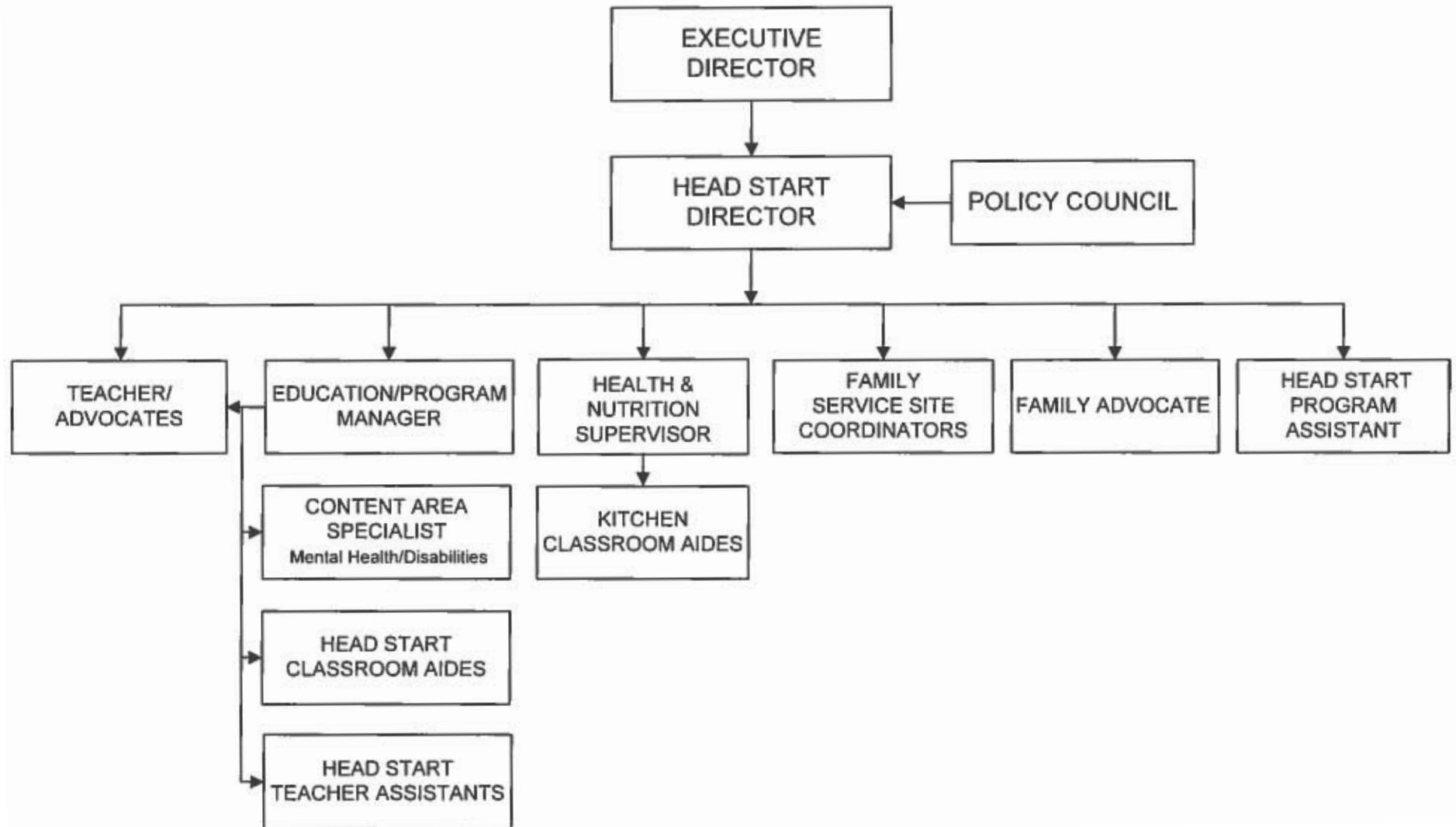
SUMMARY BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE	LBFS		
	AUDITED FY17	ADOPTED FY18	PROPOSED FY19			VOLUNTEER	WAREHOUSE	FOOD SHARE
FEDERAL FUNDS								
CSBG	59,690	60,000	15,000	-45,000	-75.00%	0	0	15,000
USDA	495,249	510,000	500,000	-10,000	-1.96%	0	0	500,000
USDA CSFP	0	132,266	104,281	-27,985	-21.16%	20,281	0	84,000
Subtotal	554,939	702,266	619,281	-82,985	-11.82%	20,281	0	599,000
STATE FUNDS								
SHAP	12,954	0	0	0	0.00%	0	0	0
OHRF - II	0	23,261	20,000	-3,261	-14.02%	0	0	20,000
OHRF	69,268	50,000	95,986	45,986	91.97%	0	0	95,986
Subtotal	82,222	73,261	115,986	42,725	58.32%	0	0	115,986
LOCAL FUNDS								
Benton County	24,000	27,000	24,000	-3,000	-11.11%	0	0	24,000
City of Corvallis	19,725	26,000	22,000	-4,000	-15.38%	0	0	22,000
Donations - LBFS	736,341	695,672	686,000	-9,672	-1.39%	26,000	0	660,000
Holiday Food Drive	35,005	35,000	35,000	0	0.00%	0	0	35,000
Linn County	17,550	17,100	19,000	1,900	11.11%	0	0	19,000
Intentional Production	11,511	12,500	12,500	0	0.00%	0	0	12,500
Other Foundations	0	8,500	10,000	1,500	17.65%	0	0	10,000
Food Recovery	3,290	51,999	51,295	-704	-1.35%	20,360	0	30,935
Share Contributions	281,799	305,000	303,825	-1,175	-0.39%	23,825	0	280,000
Subtotal	1,129,221	1,178,771	1,163,620	-15,151	-1.29%	70,185	0	1,093,435
MISCELLANEOUS FUNDS								
Grants & Contracts	21,152	331,500	37,109	-294,391	-88.81%	9,609	0	27,500
Fund Balance	0	331,000	206,142	-124,858	-37.72%	40,000	85,000	81,142
Non-USDA food	7,479,528	8,000,000	8,000,000	0	0.00%	0	0	8,000,000
Subtotal	7,500,680	8,662,500	8,243,251	-419,249	-4.84%	49,609	85,000	8,108,642
TOTAL FUNDS	9,267,065	10,616,798	10,142,138	-474,660	-4.47%	140,075	85,000	9,917,063

FOOD SHARE AND VOLUNTEER

DEPARTMENT BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE	LBFS		FOOD SHARE
	AUDITED FY17	ADOPTED FY18	PROPOSED FY19			VOLUNTEER	WAREHOUSE	
FTE	7.08	7.76	8.25	0.49	6.32%	1.06	0.00	7.19
5010 Salaries	339,332	347,492	397,519	50,027	14.40%	60,218	0	337,301
TOTAL SALARIES	339,332	337,963	397,519	59,556	17.62%	60,218	0	337,301
5320 PERS	41,712	56,258	62,945	6,686	11.89%	11,024	0	51,921
5330 Workers' Comp	214	501	480	-21	-4.11%	62	0	419
5335 SAIF Insurance	3,789	4,296	4,831	535	12.44%	791	0	4,040
5340 Unemployment	1,694	695	398	-297	-42.80%	60	0	337
5350 Health Insurance	70,228	70,566	90,174	19,608	27.79%	20,864	0	69,310
5360 Dental Insurance	7,905	11,234	12,196	962	8.56%	2,165	0	10,031
5370 Life Insurance	3,778	4,281	4,678	398	9.29%	664	0	4,014
5375 Flexible Spending Costs	32	73	71	-2	-2.74%	1	0	70
5380 Employee Assistance Pgm	0	251	335	84	33.38%	31	0	304
5382 OSGP Match	7,231	6,549	7,494	945	14.44%	918	0	6,576
5390 FICA	25,044	26,583	30,410	3,827	14.40%	4,607	0	25,804
5395 Vacation Accrued	3,839	13,000	0	-13,000	-100.00%	0	0	0
TOTAL FRINGE	165,466	176,316	214,012	37,696	21.38%	41,187	0	172,825
TOTAL PERSONAL SERVICES	504,798	541,779	611,531	69,752	12.87%	101,405	0	510,126
5510 Audit & Accounting	3,362	3,960	3,259	-701	-17.70%	374	0	2,885
5520 Data/Connection Services	1,368	1,200	1,200	0	0.00%	0	0	1,200
5530 Legal	0	550	550	0	0.00%	50	0	500
5540 Other Purchased Services	20,243	22,611	12,501	-10,110	-44.71%	0	0	12,501
5550 Contract Services/Training	0	100	100	0	0.00%	0	0	100
5610 Educational Confer/Train	1,589	6,050	5,750	-300	-4.96%	1,250	0	4,500
5620 Meetings	1,499	3,250	3,250	0	0.00%	1,000	0	2,250
5630 Dues	0	150	150	0	0.00%	0	0	150
5710 Mileage	2,532	4,850	4,950	100	2.06%	1,250	0	3,700
5720 Vehicle Operating Cost	13,165	23,244	22,500	-744	-3.20%	0	0	22,500
5730 Vehicle Insurance	4,079	4,350	4,300	-50	-1.15%	0	0	4,300
5740 Other Transportation Cost	14,700	20,500	20,510	10	0.05%	19,010	0	1,500
5910 Rent	19,146	16,850	16,700	-150	-0.89%	3,000	0	13,700
5920 Utilities	77	2,900	1,900	-1,000	-34.48%	400	0	1,500
5930 Telephone	935	500	500	0	0.00%	0	0	500
5935 Cell Phone	840	1,730	2,980	1,250	72.25%	480	0	2,500
5940 Maintenance, Repair, Janitorial	3,892	3,000	3,000	0	0.00%	500	0	2,500
5950 Insurance-Property	7,430	5,799	4,856	-943	-16.26%	556	0	4,300
5980 Space Utilities	17,952	20,250	19,500	-750	-3.70%	0	0	19,500
6110 Office Supplies	2,082	2,300	2,275	-25	-1.10%	500	0	1,775
6120 Postage/Shipping	6,463	13,500	13,450	-50	-0.37%	200	0	13,250
6130 Photocopy	5,069	3,250	3,250	0	0.00%	750	0	2,500
6140 Printing	17,686	19,400	16,300	-3,100	-15.98%	0	0	16,300
6145 Software	0	150	150	0	0.00%	0	0	150
6150 Advertising/Recruitment	487	1,600	1,500	-100	-6.25%	0	0	1,500
6160 Program Supplies	8,248,162	9,166,319	9,100,811	-65,508	-0.71%	1,500	0	9,099,311
6320 Equipment Rental	0	475	350	-125	-26.32%	0	0	350
6330 Equipment Repair	10,874	16,050	15,250	-800	-4.98%	0	2,000	13,250
6340 Expendable Equipment	10,029	15,000	31,574	16,574	210.50%	1,000	3,000	27,574
6410 Books/Subscriptions	77	150	150	0	0.00%	50	0	100
6470 Miscellaneous (Admin)	968	0	0	0	0.00%	0	0	0
6620 Indirect	51,339	60,481	56,036	-4,444	-7.35%	4,800	0	51,236
6630 Infrastructure	9,539	14,500	16,120	1,620	11.17%	2,000	0	14,120
6650 Communications Services	3,554	0	0	0	0.00%	0	0	0
6870 Miscellaneous/Building fund	0	50,000	50,000	0	0.00%	0	50,000	0
TOTAL MATERIALS/SERVICES	8,479,138	9,505,019	9,435,672	-69,347	-0.73%	38,670	55,000	9,342,002
6310 TOTAL CAPITAL OUTLAY	7,559	570,000	94,935	-475,065	-83.34%	0	30,000	64,935
3010 FUND BAL INCREASE (DECR)	275,569	0	0	0	0.00%	0	0	0
TOTAL EXPENDITURES	9,267,065	10,616,798	10,142,138	-474,660	-4.47%	140,075	85,000	9,917,064

Child Development Services

CHILD DEVELOPMENT SERVICES



CHILD DEVELOPMENT SERVICES

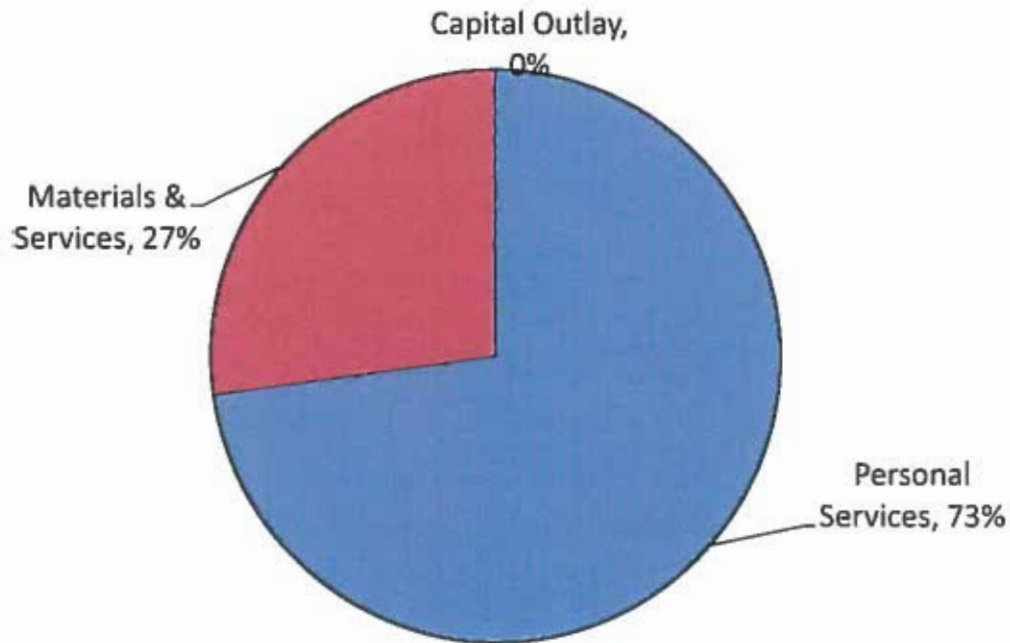
SUMMARY BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE
	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19		

SOURCE OF REVENUES

FEDERAL FUNDS	1,018,679	2,362,373	1,496,333	-866,040	-36.66%
STATE FUNDS	508,447	508,447	527,278	18,831	3.70%
LOCAL FUNDS	6,205	7,500	8,000	500	6.67%
MISCELLANEOUS FUNDS	54,466	55,622	4,000	-51,622	-92.81%
TOTAL FUNDS	1,587,797	2,933,942	2,035,611	-898,331	-30.62%

DEPARTMENT BUDGET BY CATEGORY

FTE	20.20	27.15	25.85	-1.30	-4.79%
TOTAL PERSONAL SERVICES	1,257,765	1,445,327	1,482,549	37,222	2.58%
TOTAL MATERIALS/SERVICES	316,775	727,035	553,063	-173,972	-23.93%
TOTAL CAPITAL OUTLAY	11,970	761,581	0	-761,581	-100.00%
CHANGE IN FUND BALANCE	1,287	0	0	0	0.00%
TOTAL EXPENDITURES	1,587,797	2,933,942	2,035,611	-898,331	-30.62%



CHILD DEVELOPMENT SERVICES

SOURCE OF REVENUES	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE	HEAD START	501(c)(3) HSLC
FEDERAL FUNDS							
Head Start/HHS	913,454	959,787	1,321,397	361,610	37.68%	1,321,397	0
CSBG	25,000	5,000	50,000	45,000	1000.00%	50,000	0
USDA	80,225	124,936	124,936	0	0.00%	124,936	0
Duration Startup	0	195,114	0	-195,114	-100.00%	0	0
Duration Operation	0	352,451	0	-352,451	-100.00%	0	0
Duration Construction	0	725,085	0	-725,085	-100.00%	0	0
Subtotal	1,018,679	2,362,373	1,496,333	-866,040	-36.66%	1,496,333	0
STATE FUNDS							
Head Start/OPP/OPK	508,447	508,447	508,447	0	0.00%	508,447	0
OPK 1-Time Funds	0	0	18,831	18,831	100.00%	18,831	0
Subtotal	508,447	508,447	527,278	18,831	3.70%	527,278	0
LOCAL FUNDS							
Lincoln County	5,455	7,500	8,000	500	6.67%	0	8,000
Lincoln City	750	0	0	0	0.00%	0	0
Subtotal	6,205	7,500	8,000	500	6.67%	0	8,000
MISCELLANEOUS FUNDS							
Donations	4,966	0	0	0	0.00%	0	0
Miscellaneous Grants	0	8,000	4,000	-4,000	-50.00%	0	4,000
Spirit Mountain Community Fund	49,500	47,622	0	-47,622	-100.00%	0	0
Subtotal	54,466	55,622	4,000	-51,622	-92.81%	0	4,000
TOTAL FUNDS	1,587,797	2,933,942	2,035,611	-898,331	-30.62%	2,023,611	12,000

CHILD DEVELOPMENT SERVICES

DEPARTMENT BUDGET	AUDITED FY 16	PROPOSED FY 18	PROPOSED FY 18	DOLLAR CHANGE	% OF CHANGE	HEAD START	501(c)(3) HSLC
FTE	20.20	27.15	25.85	-1.30	-4.79%	25.39	0.46
5010 Salaries	889,597	979,937	984,673	4,736	0.48%	973,923	10,750
5020 Client Salaries				0	0.00%	0	0
TOTAL SALARIES	889,597	979,937	984,673	4,736	0.48%	973,923	10,750
5320 PERS	86,277	118,931	124,894	5,963	5.01%	124,894	0
5330 Workers' Comp	745	1,551	1,315	-236	-15.19%	1,295	20
5335 SAIF Insurance	6,091	7,749	7,787	38	0.49%	7,702	85
5340 Unemployment	22,948	1,959	985	-975	-49.75%	974	11
5350 Health Insurance	149,570	207,437	232,588	25,151	12.12%	232,588	0
5360 Dental Insurance	18,332	22,233	24,075	1,842	8.28%	24,075	0
5370 Life Insurance	7,288	8,554	9,941	1,387	16.22%	9,941	0
5375 Flexible Spending Costs	155	66	66	0	-0.28%	66	0
5380 Employee Assistance Program	450	642	674	32	4.96%	674	0
5382 OSGP Match	11,890	21,301	20,222	-1,079	-5.07%	19,910	312
5390 FICA	65,957	74,966	75,328	362	0.48%	74,506	822
5395 Vacation Accrued	-1,536	0	0	0	0.00%	0	0
TOTAL FRINGE	368,168	465,389	497,875	32,486	6.98%	496,624	1,250
TOTAL PERSONAL SERVICES	1,257,765	1,445,327	1,482,549	37,222	2.58%	1,470,548	12,000
5510 Audit & Accounting	5,276	5,034	4,403	-631	-12.53%	4,403	0
5520 Data Services	1,506	4,200	4,200	-1	-0.02%	4,200	0
5530 Legal	2,633	0	0	0	0.00%	0	0
5540 Other Purchased Services	22,909	20,575	20,000	-575	-2.79%	20,000	0
5550 Contracted Services/Training	0	6,000	5,001	-999	-16.65%	5,001	0
5610 Educational Confer/Train	9,048	17,300	15,000	-2,300	-13.30%	15,000	0
5620 Meetings	2,533	5,000	4,000	-1,000	-19.99%	4,000	0
5630 Dues	6,012	4,000	3,000	-1,000	-25.00%	3,000	0
5710 Mileage	5,006	10,000	10,000	0	0.00%	10,000	0
5730 Vehicle Insurance	-12	0	0	0	0.00%	0	0
5740 Other Transportation Cost	90	0	0	0	0.00%	0	0
5910 Rent	8,353	0	0	0	0.00%	0	0
5920 Utilities	23,055	35,000	28,000	-6,999	-20.00%	28,000	0
5935 Cell Phone	2,507	2,499	3,500	1,001	40.04%	3,500	0
5940 Maintenance, Repair, Janitorial	33,391	25,670	25,000	-670	-2.61%	25,000	0
5950 General Insurance	13,316	12,830	6,558	-6,272	-48.89%	6,558	0
5970 Space Rent	3	0	0	0	0.00%	0	0
6110 Office Supplies	2,471	2,499	5,001	2,501	200.07%	5,001	0
6120 Postage/Shipping	1,800	2,499	1,501	-999	-39.97%	1,501	0
6130 Photocopy	8,026	8,000	8,001	0	0.00%	8,001	0
6140 Printing	208	200	200	0	0.05%	200	0
6145 Software	-6	2,921	0	-2,921	-100.00%	0	0
6150 Advertising/Recruitment	-10	101	300	199	298.17%	300	0
6160 Program Supplies	11,694	20,000	22,000	2,000	10.00%	22,000	0
6330 Equipment Repair	10,679	5,000	5,001	1	0.01%	5,001	0
6340 Expendable Equipment	8,452	109,435	5,001	-104,434	-95.43%	5,001	0
6410 Books/Subscriptions	175	0	0	0	0.00%	0	0
6470 Miscellaneous (Admin)	712	0	0	0	0.00%	0	0
6620 Indirect	4,500	228,429	179,966	-48,463	-21.22%	179,966	0
6630 Infrastructure	46,854	68,149	66,495	-1,654	-2.43%	66,495	0
6650 Communications Services	6,300	757	0	-757	-100.00%	0	0
6780 Meals	79,214	124,936	124,936	0	0.00%	124,936	0
6870 Miscellaneous	80	0	0	0	0.00%	0	0
TOTAL MATERIALS/SERVICES	316,775	727,035	553,063	-173,972	-23.93%	553,063	0
6310 TOTAL CAPITAL OUTLAY	11,970	761,581	0	-761,581	-100.00%	0	0
3010 FUND BAL. INCREASE (DECR)	1,287	0	0	0	0.00%	0	0
TOTAL EXPENDITURES	1,587,797	2,933,942	2,035,611	-898,331	-30.62%	2,023,610	12,000

Other Grants

Miscellaneous Grants

SUMMARY BUDGET	AUDITED FY17	ADOPTED FY18	PROPOSED FY19	DOLLAR CHANGE	% OF CHANGE
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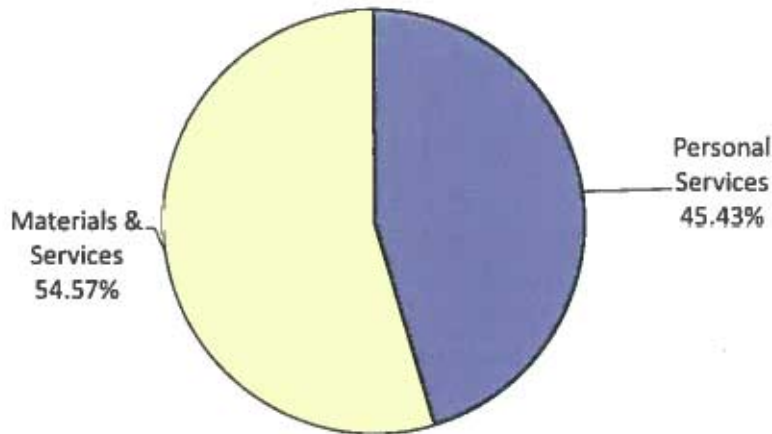
SOURCE OF REVENUES

FEDERAL FUNDS	89,512	77,000	66,700	-10,300	-13.38%
STATE FUNDS	75,000	178,212	211,173	32,961	18.50%
LOCAL FUNDS	0	0	0	0	0.00%
MISCELLANEOUS FUNDS	26,827	81,414	20,000	-61,414	-75.43%
TOTAL FUNDS	191,339	336,626	297,873	-38,753	-11.51%

0

DEPARTMENT BUDGET BY CATEGORY

FTE	2.40	3.30	2.40	-0.90	-27.36%
TOTAL PERSONAL SERVICES	156,349	197,024	135,322	-61,702	-31.32%
TOTAL MATERIALS/SERVICES	42,111	139,602	162,551	22,949	16.44%
TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
TOTAL FUND BALANCE	-7,121	0	0	0	0.00%
TOTAL EXPENDITURES	191,339	336,626	297,873	-38,753	-11.51%



Miscellaneous Grants

SUPP #2

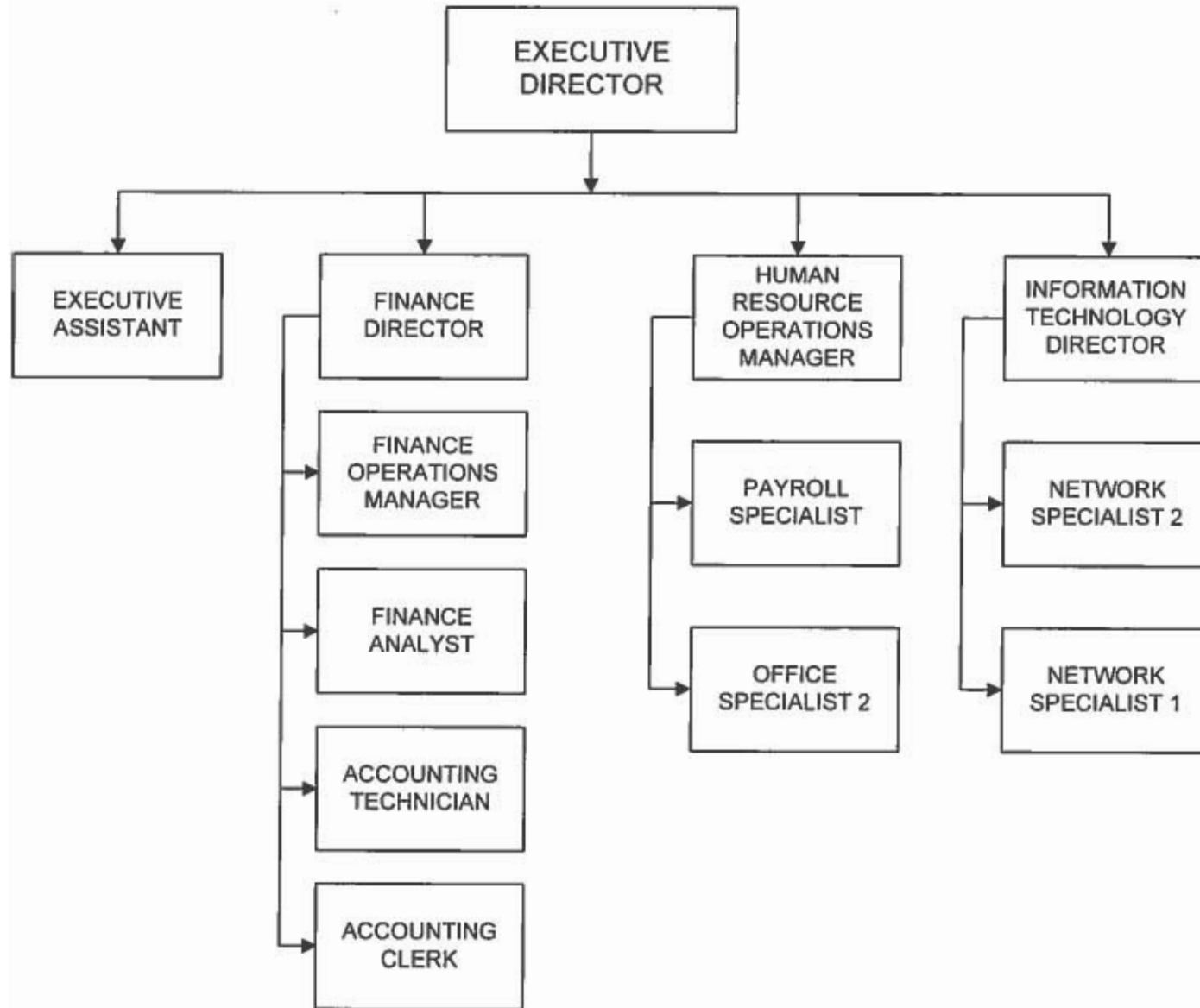
SOURCE OF REVENUES	AUDITED FY17	ADOPTED FY18	PROPOSED FY19	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
CSBG	89,512	77,000	66,700	-10,300	-13.38%
Subtotal	89,512	77,000	66,700	-10,300	-13.38%
STATE FUNDS					
OHA - Benton/Linn	0	78,212	111,173	32,961	42.14%
OHA - Lincoln	75,000	100,000	100,000	0	0.00%
Subtotal	75,000	178,212	211,173	32,961	18.50%
LOCAL FUNDS					
Subtotal	0	0	0	0	0.00%
MISCELLANEOUS FUNDS					
Olalla (Warren Project)	0	41,414	0	-41,414	-100.00%
Fee for Service - B2K)	26,827	40,000	20,000	-20,000	-50.00%
Subtotal	26,827	81,414	20,000	-61,414	-75.43%
TOTAL FUNDS	191,339	336,626	297,873	-38,753	-11.51%

Miscellaneous Grants

DEPARTMENT BUDGET	SUPP #2			DOLLAR CHANGE	% OF CHANGE	Lincoln Benton/Linn				
	AUDITED FY17	ADOPTED FY18	PROPOSED FY19			CSBG	Barrel to Keg	OHA Health	OHA Health	TOTAL
FTE	2.40	3.30	2.40	-0.90	-27.36%	0.00	0.00	1.55	0.85	2.40
5010 Salaries	112,286	133,227	88,869	-44,359	-33.30%	0	0	52,196	36,673	88,869
5020 Client Salaries	0	0	0	0	0.00%	0	0	0	0	0
TOTAL SALARIES	112,286	133,227	88,869	-44,359	-33.30%	0	0	52,196	36,673	88,869
5320 PERS	10,707	16,334	10,895	-5,438	-33.30%	0	0	6,399	4,496	10,895
5330 Workers' Comp	71	205	140	-65	-31.83%	0	0	90	50	140
5335 SAIF Insurance	172	986	617	-369	-37.42%	0	0	327	290	617
5340 Unemployment	2,854	239	89	-150	-62.87%	0	0	52	37	89
5350 Health Insurance	19,575	24,744	21,736	-3,008	-12.16%	0	0	14,611	7,125	21,736
5360 Dental Insurance	2,406	3,056	2,164	-892	-29.17%	0	0	1,531	634	2,164
5370 Life Insurance	1,033	1,945	1,409	-536	-27.54%	0	0	752	657	1,409
5375 Flexible Spending Costs	0	4	0	-4	-100.00%	0	0	0	0	0
5380 Employee Assistance Program	0	102	85	-17	-17.11%	0	0	47	38	85
5382 OSGP Match	1,301	2,992	2,520	-472	-15.77%	0	0	1,395	1,125	2,520
5390 FICA	8,479	10,192	6,798	-3,393	-33.30%	0	0	3,993	2,805	6,798
5395 Vacation Accrued	-2,535	3,000	0	-3,000	-100.00%	0	0	0	0	0
TOTAL FRINGE	44,063	63,798	46,454	-17,345	-27.19%	0	0	29,198	17,256	46,454
TOTAL PERSONAL SERVICES	156,349	197,024	135,322	-61,702	-31.32%	0	0	81,393	53,929	135,322
5510 Audit & Accounting	975	1,038	910	-128	-12.31%	0	0	455	455	910
5540 Other Purchased Services	7,365	45,000	86,700	41,700	92.67%	66,700	20,000	0	0	86,700
5610 Educational Confer/Train	918	718	0	-718	-100.00%	0	0	0	0	0
5620 Meetings	134	300	0	-300	-100.00%	0	0	0	0	0
5630 Dues	0	250	0	-250	-100.00%	0	0	0	0	0
5710 Mileage	3,396	8,407	2,947	-5,460	-64.95%	0	0	100	2,847	2,947
5910 Rent	2,543	3,440	3,143	-297	-8.65%	0	0	1,572	1,571	3,143
5920 Utilities	420	0	300	300	100.00%	0	0	300	0	300
5935 Cell Phone	964	1,602	1,200	-402	-25.09%	0	0	600	600	1,200
5940 Maintenance, Repair, Janitorial	0	667	350	-317	-47.56%	0	0	100	250	350
5950 General Insurance	1,398	1,814	1,354	-460	-25.34%	0	0	250	1,104	1,354
5970 Space Rent	360	0	0	0	0.00%	0	0	0	0	0
6110 Office Supplies	383	1,788	600	-1,188	-66.44%	0	0	200	400	600
6120 Postage/Shipping	385	3,178	500	-2,678	-84.27%	0	0	100	400	500
6130 Photocopy	928	2,035	900	-1,135	-55.77%	0	0	400	500	900
6140 Printing	308	1,956	867	-1,089	-55.68%	0	0	200	667	867
6150 Advertising/Recruitment	1,019	548	400	-148	-27.00%	0	0	0	400	400
6160 Program Supplies	5,176	12,691	1,050	-11,641	-91.73%	0	0	100	950	1,050
6210 Contract-Soc Serve Agency	3,140	22,328	33,333	11,005	49.29%	0	0	0	33,333	33,333
6340 Expendable Equipment	1,014	5,077	4,600	-477	-9.40%	0	0	0	4,600	4,600
6410 Books/Subscriptions	199	280	0	-280	-100.00%	0	0	0	0	0
6470 Miscellaneous (Admin)	543	0	0	0	0.00%	0	0	0	0	0
6620 Indirect	5,998	20,593	17,353	-3,240	-15.73%	0	0	11,207	6,146	17,353
6630 Infrastructure	4,281	5,643	6,045	402	7.13%	0	0	3,023	3,023	6,045
6650 Communications Services	264	0	0	0	0.00%	0	0	0	0	0
6870 Miscellaneous	0	250	0	-250	-100.00%	0	0	0	0	0
		0								
		0								
TOTAL MATERIALS/SERVICES	42,111	139,602	162,551	22,949	16.44%	66,700	20,000	18,607	57,245	162,551
6310 TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%	0	0	0	0	0
3020 FUND BAL. INCREASE (DECR)	-7,121	0	0	0	0.00%	0	0	0	0	0
TOTAL EXPENDITURES	191,339	336,626	297,873	-38,753	-11.51%	66,700	20,000	100,000	111,173	297,873

Administrative Services

ADMINISTRATIVE SERVICES



ADMINISTRATION

(For Informational purposes only)

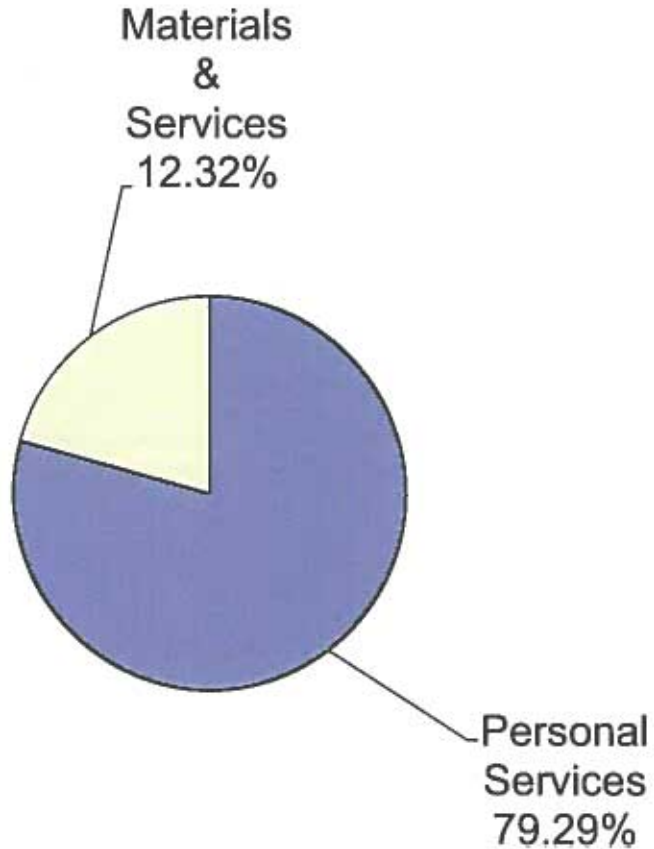
SUMMARY BUDGET	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
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SOURCE OF REVENUES

FEDERAL FUNDS	0	0	48,200	48,200	100.00%
STATE FUNDS	0	0	0	0	0.00%
LOCAL FUNDS	0	0	0	0	0.00%
MISCELLANEOUS FUNDS	822,827	984,000	889,200	-94,800	-9.63%
TOTAL FUNDS	822,827	984,000	937,400	-46,600	-4.74%

DEPARTMENT BUDGET BY CATEGORY

FTE	8.69	9.16	8.49	-0.67	-7.34%
TOTAL PERSONAL SERVICES	649,993	724,362	707,569	-16,793	-2.32%
TOTAL MATERIALS/SERVICES	162,936	194,638	184,831	-9,807	-5.04%
TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
CHANGE IN FUND BALANCE	9,900	65,000	45,000	-20,000	-30.77%
TOTAL EXPENDITURES	822,829	984,000	937,400	-46,600	-4.74%



ADMINISTRATION

(For informational purposes only)

SOURCE OF REVENUES	AUDITED FY17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS	0	0		0	0.00%
CSBG - Agencywide		0	48,200	48,200	100.00%
Subtotal	0	0	48,200	48,200	100.00%
STATE FUNDS	0	0	0	0	0.00%
Subtotal	0	0	0	0	0.00%
LOCAL FUNDS					
Miscellaneous	0	0	0	0	0.00%
Subtotal	0	0	0	0	0.00%
MISCELLANEOUS FUNDS					
Interest Revenue	20,211	0	0	0	0.00%
Program Reimbursements	740,576	863,500	788,700	-74,800	-8.66%
Miscellaneous Revenue (CAPO)	49,846	48,000	48,000	0	0.00%
Discretionary Fund Balance		72,500	52,500	-20,000	-27.59%
SAIF Refund - Revenue Clearing	12,194	0	0	0	0.00%
Subtotal	822,827	984,000	889,200	(94,800)	-9.63%
TOTAL FUNDS	822,827	984,000	937,400	-46,600	-4.74%

ADMINISTRATION

(For informational purposes only. Adopted in Departmental budgets as Indirect - Object 6620)

DEPARTMENT BUDGET	AUDITED FY 17	ADOPTED FY 18	PROPOSED FY 19	DOLLAR CHANGE	% OF CHANGE
FTE	8.69	9.16	8.49	-0.67	-7.34%
5010 Salaries	467,707	513,166	497,529	-15,637	-3.05%
5020 Client Salaries		0	0	0	0.00%
TOTAL SALARIES	467,707	513,166	497,529	-15,637	-3.05%
5320 PERS	46,063	58,822	54,618	-4,204	-7.15%
5330 Workers' Comp	-353	596	495	-101	-16.98%
5335 SAIF	1,137	4,668	4,607	-61	-1.31%
5340 Unemployment	2,346	1,026	495	-532	-51.79%
5350 Health Insurance	69,864	82,890	86,989	4,098	4.94%
5360 Dental Insurance	7,246	10,403	10,996	592	5.69%
5370 Life Insurance	5,381	4,258	4,748	490	11.51%
5375 Flexible Spending Costs	165	330	396	66	20.00%
5380 Employee Assistance Pgm	4,589	254	257	3	1.19%
5382 OSGP Match	11,248	8,691	8,380	-311	-3.58%
5386 Non Taxable Fringe Pgm		0	0	0	0.00%
5390 F.I.C.A.	34,600	39,257	38,061	-1,196	-3.05%
5395 Vacation Accrued		0	0	0	0.00%
TOTAL FRINGE	182,286	211,196	210,040	-1,156	-0.55%
TOTAL PERSONAL SERVICES	649,993	724,362	707,569	-16,793	-2.32%
5510 Audit & Accounting	2,534	2,981	2,536	-445	-14.93%
5520 Data/Connection Services	10,618	8,678	9,017	339	3.91%
5530 Legal	4,613	25,000	15,000	-10,000	-40.00%
5540 Other Purchased Services	8,865	27,773	22,883	-4,890	-17.61%
5610 Educational Confer/Train	4,275	7,750	7,025	-725	-9.35%
5620 Meetings	5,076	8,050	8,000	-50	-0.62%
5630 Dues	11,511	10,299	9,029	-1,270	-12.33%
5710 Mileage	3,813	5,800	5,800	0	0.00%
5910 Rent	47,441	42,876	47,246	4,370	10.19%
5920 Utilities	2,922	2,250	3,000	750	33.33%
5930 Telephone	846	0	0	0	0.00%
5935 Cell Phone		600	720	120	20.00%
5940 Maintenance, repair, janitorial	7,147	7,500	8,000	500	6.67%
5950 General Insurance	4,224	4,366	4,277	-89	-2.04%
5970 Space Rent	20	5,851	0	-5,851	-100.00%
6110 Office Supplies	7,706	4,000	6,000	2,000	50.00%
6120 Postage/Shipping	5,520	3,000	5,500	2,500	83.33%
6130 Photocopy	-1,471	3,000	3,000	0	0.00%
6140 Printing	1,078	1,500	1,200	-300	-20.00%
6145 Software	0	200	100	-100	-50.00%
6150 Advertising/Recruitment	1,666	750	750	0	0.00%
6160 Program Supplies	4	100	100	0	0.00%
6320 Equipment Rental		0	0	0	0.00%
6330 Equipment Repair	210	500	500	0	0.00%
6340 Expendable Equipment	5,113	829	2,000	1,171	241.25%
6410 Books/Subscriptions	1,173	450	450	0	0.00%
6470 Miscellaneous Costs	9,480	1,540	1,540	0	0.00%
6630 Infrastructure	13,116	18,995	21,158	2,163	11.39%
TOTAL MATERIALS/SERVICES	162,936	194,638	184,831	-9,807	-5.04%
6310 TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
3010 FUND BAL. INCREASE (DECR)	9,900	65,000	45,000	(20,000)	-30.77%
TOTAL EXPENDITURES	822,829	984,000	937,400	-46,600	-4.74%

INFORMATION TECHNOLOGY

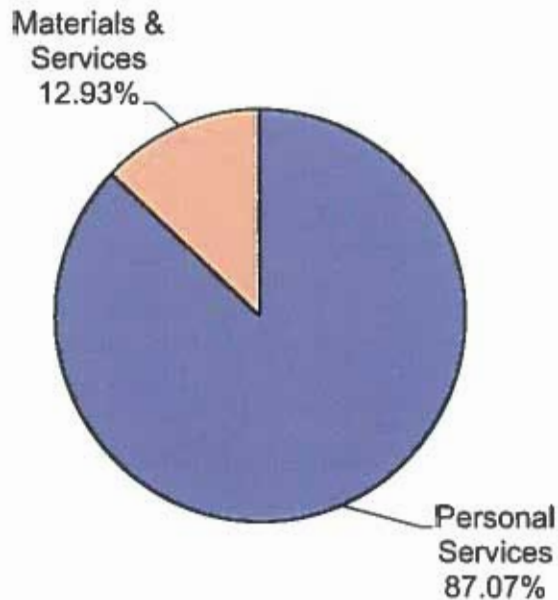
SUMMARY BUDGET	AUDITED FY17	ADOPTED FY18	PROPOSED FY19	DOLLAR CHANGE	% OF CHANGE
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SOURCE OF REVENUES

FEDERAL FUNDS	60,000	45,000	66,600	21,600	48.00%
STATE FUNDS	0	0	0	0	0.00%
LOCAL FUNDS	0	0	0	0	0.00%
PROGRAM REIMBURSEMENTS	154,761	255,000	284,120	29,120	11.42%
TOTAL FUNDS	214,761	300,000	350,720	50,720	16.91%

DEPARTMENT BUDGET BY CATEGORY

FTE	2.23	3.30	3.68	0.38	11.56%
TOTAL PERSONAL SERVICES	175,867	261,294	304,838	43,544	16.66%
TOTAL MATERIALS/SERVICES	38,893	38,707	45,883	7,176	18.54%
TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
TOTAL FUND BALANCE	0	0	0	0	0.00%
TOTAL EXPENDITURES	214,761	300,000	350,720	50,720	16.91%



INFORMATION TECHNOLOGY

SOURCE OF REVENUES	AUDITED FY17	ADOPTED FY18	PROPOSED FY19	DOLLAR CHANGE	% OF CHANGE
FEDERAL FUNDS					
CSBG	60,000	45,000	66,600	21,600	48.00%
Subtotal	60,000	45,000	66,600	21,600	48.00%
STATE FUNDS					
Subtotal	0	0	0	0	0.00%
LOCAL FUNDS					
Subtotal	0	0	0	0	0.00%
MISCELLANEOUS FUNDS					
Miscellaneous	11,678	0	0	0	0.00%
Program Reimbursements	143,083	255,000	284,120	29,120	11.42%
Subtotal	154,761	255,000	284,120	29,120	11.42%
TOTAL FUNDS	214,761	300,000	350,720	50,720	16.91%

INFORMATION TECHNOLOGY

(Memorandum Only - Included in departmental expenditures as Infrastructure Object Code 6630)

DEPARTMENT BUDGET	AUDITED FY17	ADOPTED FY18	PROPOSED FY19	DOLLAR CHANGE	% OF CHANGE
FTE	2.23	3.30	3.68	0.38	11.56%
5010 Salaries	125,252	183,270	205,227	21,957	11.98%
TOTAL SALARIES	125,252	183,270	205,227	21,957	11.98%
5320 PERS	14,903	20,413	29,800	9,387	45.99%
5330 Workers' Comp	69	227	214	-12	-5.35%
5335 SAIF	187	1,449	1,623	174	11.98%
5340 Unemployment	654	367	205	-161	-44.01%
5350 Health Insurance	19,888	33,976	42,567	8,591	25.28%
5360 Dental Insurance	2,156	3,506	4,426	919	26.22%
5370 Life Insurance	1,368	1,520	2,175	655	43.13%
5375 Flexible Spending Costs	0	3	3	0	0.00%
5380 Employee Assistance Program	0	112	123	12	10.31%
5382 OSGP Match	2,011	2,431	2,775	343	14.12%
5386 Non Taxable Fringe	0	0	0	0	0.00%
5390 FICA	9,379	14,020	15,700	1,680	11.98%
5395 Vacation Accrued		0	0	0	0.00%
TOTAL FRINGE	50,615	78,023	99,611	21,587	27.67%
TOTAL PERSONAL SERVICES	175,867	261,294	304,838	43,544	16.66%
5520 Data/Connection Services	6,026	4,734	4,646	-88	-1.85%
5540 Other Purchased Services	308	3,199	3,000	-199	-6.22%
5610 Educational Confer/Train	1,010	1,000	1,000	0	0.00%
5620 Meetings	25	50	50	0	0.00%
5630 Dues	0	0	0	0	0.00%
5710 Mileage	2,875	2,200	2,900	700	31.82%
5740 Other Transportation Cost	324	150	100	-50	-33.33%
5910 Rent	11,154	9,907	12,718	2,811	28.37%
5920 Utilities	0	0	0	0	0.00%
5930 Telephone	7,755	11,860	14,212	2,352	19.83%
5935 Cell Phone	410	480	360	-120	-25.00%
5940 Maintenance, Repair, Janitorial	1,763	820	820	0	0.00%
6110 Office Supplies	888	400	400	0	0.00%
6120 Postage/Shipping	4	50	50	0	0.00%
6130 Photocopy	257	100	100	0	0.00%
6140 Printing	21	40	40	0	0.00%
6145 Software	3,999	2,020	825	-1,195	-59.16%
6330 Equipment Repair	307	200	0	-200	-100.00%
6340 Expendable Equipment	1,574	1,496	1,500	4	0.27%
6410 Books/Subscriptions	193	0	3,161	3,161	100.00%
TOTAL MATERIALS/SERVICES	38,893	38,707	45,883	7,176	18.54%
6310 TOTAL CAPITAL OUTLAY	0	0	0	0	0.00%
7200 FUND BAL. INCREASE (DECR)	0	0	0	0	0.00%
TOTAL EXPENDITURES	214,761	300,000	350,720	50,720	16.91%

COMMUNITY SERVICES CONSORTIUM
SALARY RANGE
AFSCME LOCAL 3563
EFFECTIVE JULY 1, 2014
Updated Titles 5/2018 SL
JOB TITLES

COLA 2.00 %

LONGEVITY		
15 YR 1%	20 YR 3%	25 YR 5%
BASED ON STEP 6		
STEP L-1	STEP L-2	STEP L-3

	RANGE	ENTRY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP L-1	STEP L-2	STEP L-3
UNASSIGNED	***Monthly	1 \$ 1,719	\$ 1,809	\$ 1,899	\$ 1,993	\$ 2,092	\$ 2,199	\$ 2,308	\$ 2,331	\$ 2,377	\$ 2,423
	***Pay Period	859.50	904.50	949.50	996.50	1,046.00	1,099.50	1,154.00	1,165.50	1,188.50	1,211.50
	Hourly	9.92	10.44	10.96	11.50	12.07	12.69	13.32	13.45	13.71	13.98
***Annually	\$ 20,628	\$ 21,708	\$ 22,788	\$ 23,916	\$ 25,104	\$ 26,388	\$ 27,696	\$ 27,972	\$ 28,524	\$ 29,076	
*** See footer											
HS CLASSROOM AIDE ELIGIBILITY CLERK HEAD START TEACHING ASSISTANT 1 OFFICE SPECIALIST 1 WX WAREHOUSE WORKER	2	\$ 1,998	\$ 1,998	\$ 2,099	\$ 2,204	\$ 2,313	\$ 2,431	\$ 2,551	\$ 2,577	\$ 2,628	\$ 2,679
		849.00	999.00	1,049.50	1,102.00	1,156.50	1,215.50	1,275.50	1,288.50	1,314.00	1,339.50
		10.95	11.53	12.11	12.72	13.34	14.03	14.72	14.87	15.16	15.46
	\$ 22,776	\$ 23,976	\$ 25,188	\$ 26,448	\$ 27,756	\$ 29,172	\$ 30,612	\$ 30,924	\$ 31,536	\$ 32,148	
HS FAMILY SERVICES/ERSEA COORDINATOR HEAD START TEACHING ASSISTANT 2 OFFICE SPECIALIST 2	3	\$ 2,100	\$ 2,210	\$ 2,317	\$ 2,437	\$ 2,556	\$ 2,685	\$ 2,818	\$ 2,846	\$ 2,903	\$ 2,959
		1,050.00	1,105.00	1,158.50	1,218.50	1,278.00	1,342.50	1,409.00	1,423.00	1,451.50	1,479.50
		12.12	12.75	13.37	14.06	14.75	15.49	16.26	16.42	16.75	17.07
	\$ 25,200	\$ 26,520	\$ 27,804	\$ 29,244	\$ 30,672	\$ 32,220	\$ 33,816	\$ 34,152	\$ 34,836	\$ 35,508	
ACCOUNTING CLERK FOODSHARE COMMUNITY RELATIONS & DEVELOPMENT ASSIST ELIGIBILITY SPECIALIST ELIGIBILITY NAVIGATOR EMPLOYMENT ADVISOR FS TRUCK DRIVER/WAREHOUSE WORKER HS FAMILY SERVICES SITE COORDINATOR INSTRUCTOR MAINTENANCE WORKER MIS CLERK 2 MPA ELIGIBILITY SPECIALIST OFFICE SPECIALIST 3 SERVICE COORDINATOR YOUTH ADVISOR	4	\$ 2,319	\$ 2,442	\$ 2,562	\$ 2,690	\$ 2,825	\$ 2,966	\$ 3,114	\$ 3,145	\$ 3,207	\$ 3,270
		1,159.50	1,221.00	1,281.00	1,345.00	1,412.50	1,483.00	1,557.00	1,572.50	1,603.50	1,635.00
		13.38	14.09	14.78	15.52	16.30	17.11	17.97	18.14	18.50	18.87
	\$ 27,828	\$ 29,304	\$ 30,744	\$ 32,280	\$ 33,900	\$ 35,592	\$ 37,368	\$ 37,740	\$ 38,484	\$ 39,240	
ACCOUNTING TECHNICIAN ADMINISTRATIVE ASSISTANT AGENCY RELATIONS SPECIALIST CREW LEADER ENERGY ED COORDINATOR FAMILY ADVOCATE HEALTH PROGRAM COORDINATOR HOUSING PLACEMENT ADVOCATE HS PROGRAM ASSISTANT MIS CLERK 3 PROGRAM ASSISTANT SENIOR EMPLOYMENT ADVISOR SENIOR YOUTH ADVISOR TEACHER 2/ADVOCATE FS WAREHOUSE WORKER 2 WEATHERIZATION TECHNICIAN WX FINANCE SPECIALIST	5	\$ 2,562	\$ 2,697	\$ 2,831	\$ 2,972	\$ 3,120	\$ 3,276	\$ 3,441	\$ 3,475	\$ 3,544	\$ 3,613
		1,281.00	1,348.50	1,415.50	1,486.00	1,560.00	1,638.00	1,720.50	1,737.50	1,772.00	1,806.50
		14.78	15.56	16.33	17.15	18.00	18.90	19.85	20.05	20.45	20.84
	\$ 30,744	\$ 32,364	\$ 33,972	\$ 35,664	\$ 37,440	\$ 39,312	\$ 41,292	\$ 41,700	\$ 42,528	\$ 43,356	
COMMUNICATIONS COORDINATOR GRANT ACCOUNTANT HOUSING RESOURCE COORDINATOR NETWORK SPECIALIST 1 PAYROLL SPECIALIST SENIOR CREW LEADER TEACHER 3/ADVOCATE TRAINER - NATURAL RESOURCE CONSERVATION WEATHERIZATION CREW LEADER	6	\$ 2,831	\$ 2,979	\$ 3,128	\$ 3,286	\$ 3,451	\$ 3,621	\$ 3,801	\$ 3,839	\$ 3,915	\$ 3,991
		1,415.50	1,489.50	1,564.00	1,643.00	1,725.50	1,810.50	1,900.50	1,919.50	1,957.50	1,995.50
		16.33	17.19	18.05	18.96	19.91	20.89	21.93	22.15	22.59	23.03
	\$ 33,972	\$ 35,748	\$ 37,536	\$ 39,432	\$ 41,412	\$ 43,452	\$ 45,612	\$ 46,068	\$ 46,980	\$ 47,892	
AUDITOR CASE MANAGER CASE MANAGER - HOUSING FINANCIAL ANALYST HS CONTENT SPEC. MENTAL HEALTH & DISABILITY HS CONTENT SPEC. HEALTH & NUTRITION NETWORK SPECIALIST 2 PROGRAM DEVELOPMENT ANALYST PRINCIPAL EMPLOYMENT ADVISOR PRINCIPAL YOUTH ADVISOR REHAB CONSTRUCTION COORDINATOR RESOURCE COORDINATOR TEACHER TRAINER - WEATHERIZATION	7	\$ 3,128	\$ 3,293	\$ 3,459	\$ 3,627	\$ 3,809	\$ 4,002	\$ 4,203	\$ 4,245	\$ 4,329	\$ 4,413
		1,564.00	1,646.50	1,729.50	1,813.50	1,904.50	2,001.00	2,101.50	2,122.50	2,164.50	2,206.50
		18.05	19.00	19.96	20.93	21.98	23.09	24.25	24.49	24.98	25.46
	\$ 37,536	\$ 39,516	\$ 41,508	\$ 43,524	\$ 45,708	\$ 48,024	\$ 50,436	\$ 50,940	\$ 51,948	\$ 52,956	
FS GLEANER/VOLUNTEER PROG. COORD	8	\$ 3,457	\$ 3,638	\$ 3,821	\$ 4,011	\$ 4,213	\$ 4,423	\$ 4,643	\$ 4,689	\$ 4,782	\$ 4,875
		1,728.50	1,819.00	1,910.50	2,005.50	2,106.50	2,211.50	2,321.50	2,344.50	2,391.00	2,437.50
		19.94	20.99	22.04	23.14	24.31	25.52	26.79	27.05	27.59	28.13
	\$ 41,484	\$ 43,656	\$ 45,852	\$ 48,132	\$ 50,556	\$ 53,076	\$ 55,716	\$ 56,268	\$ 57,384	\$ 58,500	

***Monthly, pay period and annual figures are based on 1.0 FTE regular employee working in paid status for entire fiscal year.

COMMUNITY SERVICES CONSORTIUM
SALARY RANGE
NON-REPRESENTED
EFFECTIVE JULY 1, 2014

COLA 2.00%

LONGEVITY		
15 YR 1%	20 YR 3%	25 YR 5%
BASED ON STEP 6		

JOB TITLES	RANGE	ENTRY	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	LONGEVITY			
									STEP L-1	STEP L-2	STEP L-3	
UNASSIGNED	***Monthly	5	\$ 2,676	\$ 2,617	\$ 2,956	\$ 3,104	\$ 3,262	\$ 3,424	\$ 3,598	\$ 3,634	\$ 3,706	\$ 3,778
	***Pay Period		1,338.00	1,408.50	1,478.00	1,552.00	1,631.00	1,712.00	1,799.00	1,817.00	1,853.00	1,889.00
	Hourly		15.44	16.25	17.05	17.91	18.82	19.75	20.76	20.97	21.38	21.80
	***Annually		\$ 32,112	\$ 33,804	\$ 35,472	\$ 37,248	\$ 39,144	\$ 41,088	\$ 43,176	\$ 43,608	\$ 44,472	\$ 45,336
*** See footer												
EXECUTIVE ASSISTANT		6	\$ 2,990	\$ 3,147	\$ 3,304	\$ 3,471	\$ 3,643	\$ 3,827	\$ 4,017	\$ 4,057	\$ 4,138	\$ 4,218
			1,495.00	1,573.50	1,652.00	1,735.50	1,821.50	1,913.50	2,008.50	2,028.50	2,069.00	2,109.00
			17.25	18.16	19.06	20.03	21.02	22.08	23.18	23.41	23.87	24.33
			\$ 35,880	\$ 37,764	\$ 39,648	\$ 41,652	\$ 43,716	\$ 45,924	\$ 48,204	\$ 48,684	\$ 49,656	\$ 50,616
COMPLIANCE SUPERVISOR FINANCE SUPERVISOR YOUTH PROGRAM COORDINATOR		7	\$ 3,341	\$ 3,516	\$ 3,690	\$ 3,876	\$ 4,068	\$ 4,272	\$ 4,486	\$ 4,531	\$ 4,621	\$ 4,710
			1,670.50	1,758.00	1,845.00	1,938.00	2,034.00	2,136.00	2,243.00	2,265.50	2,310.50	2,355.00
			19.28	20.28	21.29	22.36	23.47	24.65	25.88	26.14	26.66	27.17
			\$ 40,092	\$ 42,192	\$ 44,280	\$ 46,512	\$ 48,816	\$ 51,264	\$ 53,832	\$ 54,372	\$ 55,452	\$ 56,520
EDUCATION SUPERVISOR FOOD SHARE OPERATIONS MANAGER HS EDUCATION SUPERVISOR HS HEALTH & NUTRITION SUPERVISOR HUMAN RESOURCE GENERALIST YOUTHBUILD CONSTRUCTION COORDINATOR		8	\$ 3,729	\$ 3,925	\$ 4,122	\$ 4,330	\$ 4,544	\$ 4,771	\$ 5,010	\$ 5,060	\$ 5,160	\$ 5,261
			1,864.50	1,962.50	2,061.00	2,165.00	2,272.00	2,385.50	2,505.00	2,530.00	2,580.00	2,630.50
			21.51	22.64	23.78	24.98	26.22	27.53	28.90	29.19	29.77	30.35
			\$ 44,748	\$ 47,100	\$ 49,464	\$ 51,960	\$ 54,528	\$ 57,252	\$ 60,120	\$ 60,720	\$ 61,920	\$ 63,132
FINANCE MANAGER HS PROGRAM EDUCATION MANAGER PROGRAM MANAGER		9	\$ 3,883	\$ 4,087	\$ 4,291	\$ 4,503	\$ 4,730	\$ 4,966	\$ 5,217	\$ 5,269	\$ 5,374	\$ 5,478
			1,941.50	2,043.50	2,145.50	2,251.50	2,365.00	2,483.00	2,608.50	2,634.50	2,687.00	2,739.00
			22.40	23.58	24.76	25.98	27.29	28.65	30.10	30.40	31.00	31.60
			\$ 46,596	\$ 49,044	\$ 51,492	\$ 54,036	\$ 56,760	\$ 59,592	\$ 62,604	\$ 63,228	\$ 64,488	\$ 65,736
ENERGY ASSISTANCE MANAGER HOUSING SERVICES MANAGER OPERATIONS MANAGER WEATHERIZATION PROGRAM MANAGER		10	\$ 4,157	\$ 4,375	\$ 4,591	\$ 4,820	\$ 5,061	\$ 5,315	\$ 5,582	\$ 5,638	\$ 5,749	\$ 5,861
			2,078.50	2,187.50	2,295.50	2,410.00	2,530.50	2,657.50	2,791.00	2,819.00	2,874.50	2,930.50
			23.98	25.24	26.49	27.81	29.20	30.66	32.20	32.53	33.17	33.81
			\$ 49,884.0	\$ 52,500	\$ 55,092	\$ 57,840	\$ 60,732	\$ 63,780	\$ 66,984	\$ 67,656	\$ 68,988	\$ 70,332
COMMUNITY RELATIONS & DEVELOPMENT DIRECTOR FINANCE OPERATIONS MANAGER HUMAN RESOURCE OPERATIONS MANAGER REGIONAL MANAGER		11	\$ 4,444	\$ 4,678	\$ 4,911	\$ 5,156	\$ 5,414	\$ 5,688	\$ 5,970	\$ 6,030	\$ 6,149	\$ 6,269
			2,222.00	2,339.00	2,455.50	2,578.00	2,707.00	2,844.00	2,985.00	3,015.00	3,074.50	3,134.50
			25.64	26.99	28.33	29.75	31.23	32.82	34.44	34.79	35.48	36.17
			\$ 53,328	\$ 56,136	\$ 58,932	\$ 61,872	\$ 64,968	\$ 68,256	\$ 71,640	\$ 72,360	\$ 73,788	\$ 75,228
FOODSHARE DIRECTOR IT DIRECTOR		12	\$ 4,755	\$ 5,005	\$ 5,258	\$ 5,516	\$ 5,794	\$ 6,085	\$ 6,387	\$ 6,451	\$ 6,579	\$ 6,706
			2,377.50	2,502.50	2,629.00	2,758.00	2,897.00	3,042.50	3,193.50	3,225.50	3,289.50	3,353.00
			27.43	28.88	30.33	31.82	33.43	35.11	36.85	37.22	37.96	38.69
			\$ 57,060	\$ 60,060	\$ 63,096	\$ 66,192	\$ 69,528	\$ 73,020	\$ 76,644	\$ 77,412	\$ 78,948	\$ 80,472
FINANCE DIRECTOR HEAD START DIRECTOR		13	\$ 5,088	\$ 5,355	\$ 5,625	\$ 5,907	\$ 6,201	\$ 6,512	\$ 6,835	\$ 6,903	\$ 7,040	\$ 7,177
			2,544.00	2,677.50	2,812.50	2,953.50	3,100.50	3,256.00	3,417.50	3,451.50	3,520.00	3,588.50
			29.35	30.89	32.45	34.08	35.78	37.57	39.43	39.83	40.62	41.41
			\$ 61,056	\$ 64,260	\$ 67,500	\$ 70,884	\$ 74,412	\$ 78,144	\$ 82,020	\$ 82,836	\$ 84,480	\$ 86,124
HOUSING & ENERGY SERVICES DIRECTOR WORKFORCE & EDUCATION DIRECTOR		14	\$ 5,445	\$ 5,731	\$ 6,020	\$ 6,321	\$ 6,634	\$ 6,969	\$ 7,313	\$ 7,386	\$ 7,532	\$ 7,679
			2,722.50	2,865.50	3,010.00	3,160.50	3,317.00	3,484.50	3,656.50	3,693.00	3,766.00	3,839.50
			31.41	33.06	34.73	36.47	38.27	40.21	42.19	42.61	43.45	44.30
			\$ 65,340	\$ 68,772	\$ 72,240	\$ 75,852	\$ 79,608	\$ 83,628	\$ 87,756	\$ 88,632	\$ 90,384	\$ 92,148
DEPUTY DIRECTOR PROGRAMS		16	\$ 6,234	\$ 6,546	\$ 6,873	\$ 7,217	\$ 7,577	\$ 7,956	\$ 8,354	\$ 8,438	\$ 8,605	\$ 8,772
			3,117.00	3,272.83	3,436.50	3,608.20	3,788.50	3,978.17	4,177.08	4,218.65	4,302.40	4,385.94
			35.97	37.76	39.65	41.63	43.71	45.90	48.20	48.68	49.64	50.61
			\$ 74,808	\$ 78,548	\$ 82,476	\$ 86,599	\$ 90,924	\$ 95,476	\$ 100,250	\$ 101,253	\$ 103,258	\$ 105,263
EXECUTIVE DIRECTOR by contract with the Governing Board									\$ 9,100	\$ 9,100	\$ 9,100	\$ 9,100
									4,550.00	4,550.00	4,550.00	4,550.00

***Monthly, pay period and annual figures are based on 1.0 FTE regular employee working in paid status for entire fiscal year.

COMMUNITY SERVICES CONSORTIUM

COST ALLOCATION PLAN

Indirect costs, federally defined, are as follows:

"Those incurred for a common or joint purpose benefiting more than one cost objective and those not readily assignable to the cost objectives specifically benefited without effort disproportionate to the results achieved."

STATEMENT OF METHODOLOGY

Community Services Consortium's Cost Allocation Plan is designed to equitably distribute the cost of centralized administrative overhead (indirect costs) to each funded program operated by the Consortium.

The basis of allocation used is average annualized staff FTE (Full Time Equivalents) by department. This rationale is based upon the premise that the costs identified in the cost allocation plan provide general administrative support to the staff performing the programs identified by each department. The actual allocated overhead costs are applied on a preliminary basis and are evaluated quarterly for fluctuations.

This plan ensures that shared costs may be prorated to each of the departments on a consistent and rational basis. All department charges will be allocated in accordance with the relative benefits received or costs incurred specifically for a grant or contract operated by that department.

This Cost Allocation Plan has been reviewed during many grantor audits and monitoring visits, and has been deemed to apply overhead to our grants on a reasonable, equitable basis.

BUDGET OPERATION AND MANAGEMENT

INTRODUCTION

In 1987, the Oregon Legislative Assembly enacted a statutory budget process for agencies formed under Chapter 190 of the Oregon Revised Statutes (ORS). Thus, Community Services Consortium (CSC) became subject to requirements that are similar, but not identical, to those contained in local budget law, which governs the budget process for cities, counties and special districts. In brief, the law requires CSC to establish a budget committee, publish notices of budget committee meetings and public hearings, hold public hearings on the budget as approved by the budget committee, and in some instances, follow the same process for supplemental budgeting. The law also directs the Department of Revenue to exercise the same regulatory authority with respect to CSC as it exercises over cities, counties and special districts. Finally, CSC must file a true copy of the Governing Board adopted budget with the Department of Revenue by July 15 of each year.

CSC BUDGET POLICIES

The budget policies are perpetual policies of the Governing Board. They are adopted by resolution and may be modified by Governing Board resolution. Other board policies are found in the Budget Manual and also are binding on agency employees.

The budget constitutes the annual operating plan in terms of programs, resources, and funds. The major component is the program budget.

The budgeting process integrates performance and productivity management, organizational accounting, and allocation of resources and fund management. During preparation, the budget moves through the following steps: requested, proposed, approved by the Budget Committee, and then the final version is adopted by the Governing Board.

PURPOSE OF THE BUDGET

1. To provide a management tool for all levels of CSC management to enhance the planning and decision-making processes.
2. To assist the Governing Board in fulfilling its responsibilities to the citizens.
3. To serve as a communication vehicle both internally between departments and externally with the public and other agencies.
4. To satisfy requirements of Oregon Revised Statutes (ORS) 294.900 to 294.930.

ROLES OF PRIMARY PARTICIPANTS IN THE BUDGET PROCESS

Governing Board - The Board receives the approved budget from the Budget Committee, holds a public budget hearing, makes final adjustments and then adopts the final annual budget. During the following year, the Governing Board acts on requests for budget transfers and supplemental budgets as required.

Budget Committee - CSC is required by state law to appoint a committee to recommend a budget to its governing body. CSC's Budget Committee is composed of the Executive Committee of the Governing Board, the Chair of the Community Action Advisory Committee, and one invited member from CSC's Head Start Policy Council. The Budget Committee meets publicly to review program budgets and work plan summaries, deliberates and recommends an approved budget to CSC's Governing Board.

Budget Officer - Under the supervision of the Executive Director, the Budget Officer plans, organizes, and schedules all steps in the preparation of the annual budget. The Budget Officer is responsible for compiling the requested budget for administrative and Executive Committee review and for incorporating budget revisions made throughout the budget preparation process.

Departments - Departments receive Governing Board adopted budgetary guidelines at the onset of the budget preparation process. Departments are responsible for compiling and conveying to the Budget Officer all information necessary to prepare the budget from request through adoption. Any departmental errors or omissions found subsequent to budget adoption must be absorbed by that department.

BUDGET MANAGEMENT

Each Department Director is responsible for managing operations within the framework of the adopted budget. This responsibility includes:

1. Managing programs to achieve performance and productivity goals as outlined in the budget document annual work plan.
2. Managing resources including personnel, materials and services, and capital items efficiently and within the adopted budget.
3. Monitoring departmental revenues to ensure timely receipt of program funds.
4. Observing conditional or contingent budget provisions, such as a program which is budgeted but not authorized until some event takes place or subsequent approval is given.
5. Managing expenditures within available cash and/or appropriation limitations. This responsibility is carried out in conjunction with the Finance Director.

OPERATING BUDGET

1. The Finance Department will maintain a budgetary control system to help it adhere to the budget.
2. The Finance Department will prepare regular reports comparing actual revenues and expenditures to budgeted amounts.
3. The Community Services Consortium budget will be prepared and published by program as defined by ORS 294.910 and ORS 294.920.
4. Community Services Consortium funds shall be those designated in the Chart of Accounts. They shall have the purposes, basis of accounting, and ultimate disposition as defined in the authorizing resolution.

Creation and/or elimination of funds shall be done by the Governing Board and shall be consistent with statutory requirements. The resolution creating a fund shall identify the fund's purpose, the fund's expected duration, the basis of accounting, and the provisions for disposition of the remaining fund balance when the fund becomes unnecessary.

5. Community Services Consortium shall utilize the programs listed in the Chart of Accounts. Each program shall have the general purpose identified.
6. Modification of the adopted budget shall be initiated and approved by the Governing Board prior to the expenditure. If an emergency condition requires immediate expenditures not anticipated in the budget, approval for expenditure should be sought informally from the Governing Board. Initiation of formal action to modify the budget shall begin immediately.
7. For the purpose of budget modifications, appropriation control is extended to the category level (personnel services, materials and services, capital outlay, and interfund revenue transfer) for the agency. Department Directors should prepare an appropriation transfer between categories for consideration by the Finance Director in advance of the time when a category within a grant or program will be over-expended for their department.
8. The Budget Officer will be responsible for interpretation and application of ORS 294.925 when considering requests to increase or decrease budget appropriations. No supplemental budget action will be considered by the Governing Board unless there is clear evidence demonstrating a need to alter the budget.
9. Requests to re-budget or carry over expenditures to the next fiscal year must be accomplished prior to the cutoff date annually established and made known by the Budget Officer.

FUND BALANCES

1. All fund balances will be strictly controlled by the Governing Board. Uses of these funds will be limited to unforeseeable events that cannot be absorbed in the budget without adversely impacting the existing program.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

1. Community Services Consortium will establish and maintain a high standard of accounting practices.
2. The Finance Department will maintain records on a basis consistent with generally accepted accounting standards for local government accounting.
3. Regular monthly and annual financial reports will reflect a summary of financial activity by major types of funds.
4. The reporting system will provide monthly information on the total cost of specific services by type of expenditure and fund.
5. An independent public accounting firm will perform an annual audit and will publicly issue a financial opinion.
6. Community Services Consortium will maintain a fixed asset system that will contain an inventory of all equipment costing \$5,000 or more and having a useful life of greater than one year.

GRANT AND CONTRACT ADMINISTRATION

1. All departments will obtain Governing Board approval prior to the submission of any application for grants or contracts from any public or private source.
2. Notice to the Governing Board will be in "Concept Paper" form and submitted for consideration at a regular Governing Board or Executive Committee meetings.
3. In conjunction with the Finance Director, the recipient department is responsible for all aspects of grant administration including report preparation and file and record maintenance.
4. All financial reporting, requests for reimbursement and grantor audits shall be coordinated with the Finance Department. No financial reporting or request for reimbursement or advance shall be sent without a Finance Department review.
5. Departments will prepare requests for reimbursement or advances as soon as possible to avoid cash flow problems.

6. The Finance Department will expedite review of advance or reimbursement requests in order to maximize income and reduce subsidization of grant and contract funds.
7. The Finance Director will prepare an annual Cost Allocation Plan in accordance with appropriate federal, state and agency guidelines to recover indirect costs.
8. Each department will determine the amount of allowable indirect and program administration costs which may be recovered from grants and contracts, and identify the source of revenue to cover any remaining portion that cannot be included in a grant or contract.
9. Each department will coordinate with the Finance Director on a written procedure for allocating indirect and program administration costs to the grants and contracts within their departments. The Finance Director will review and approve the procedure.

BUDGET TERMINOLOGY

Administrative Review: The Executive Director and the Budget Officer review departments' requests and may require departments to provide additional information or make adjustments prior to Executive Review.

Adopted Budget: The financial plan adopted by the Governing Board. This budget is the basis for appropriations.

Annual Plan: A report listing planned activities for the fiscal year in which a budget will be implemented. CSC's annual plans serve as budget narratives.

Approved Budget: Budget recommended to the Governing Board by the Budget Committee.

Appropriation: The legal limit of expenditures as adopted by the Governing Board for a particular level of the agency. CSC's basis of appropriation is by category at the overall agency level. Appropriation control extends to the category level. This means, for example, that managers cannot shift expenditures from personnel services to materials and services without Governing Board approval.

Appropriation Transfer: Transfer of all or part of an appropriation from one expenditure category to another. Appropriation transfers must be approved by the Governing Board before any funds are over expended in any category. This means, for example, that an appropriation transfer should be sought if the budget for personnel services will be expended prior to the end of the fiscal year but funds budgeted in materials and services are available to spend on personal services.

Budget Committee: CSC is required by state law to appoint a committee to recommend a budget to its governing body. CSC's Budget Committee is composed of the Executive Committee of the Governing Board, the Community Action Advisory Council's (CAAC) chairperson, and the Head Start Policy Council's chairperson. The Budget Committee meets publicly to review program budgets and work plan summaries, deliberate and recommend an approved budget to the Governing Board.

Budget Manual: Document published at the start of each budget cycle. It constitutes CSC's budget policies and procedures.

Budget Officer: The person designated by the Governing Board to be responsible for preparation of the budget and meeting legal requirements.

Capital Outlay: Summary expenditure category showing purchases of durable goods, like computers, vehicles, desks, etc. Items costing more than \$5,000 usually are categorized as capital outlay. Software is an exception; systems applications, like DOS and Windows, are considered capital outlay as are other programs bundled with hardware at the time of purchase.

Category: Expenditures are summarized in the following categories: Personnel Services, Materials and Services, Capital Outlay and Fund Balance. Revenue categories are summarized as Federal Funds, State Funds, Local Funds and Miscellaneous Funds.

Chart of Accounts: A list and description of line items used to classify expenditures in the budget. To ensure agency wide consistency, all expenditures must be classified under items listed in the Chart of Accounts.

Executive Review: Following Administrative Review, the Executive Committee of the Governing Board reviews the requested budget and may make adjustments prior to submitting a proposed budget to the Budget Committee.

Fees: Revenues generated by charges for services.

Fiscal year: The budget year, which begins on July 1 and ends on June 30 of the following calendar year. Fiscal years are often referred to by the last calendar year of the fiscal year. Thus fiscal 09-10, which ends June 30, 2010, may be referred to as fiscal year 10.

FTE: Full-Time Equivalent. All CSC positions are stated in whole or partial FTE's. For example, .50 FTE describes an employee who works half time for the entire fiscal year or full-time for exactly half of the fiscal year.

Fund: CSC maintains funds for budget and accounting purposes: General Fund, Workforce and Education, Housing and Energy Services, Food Share, and Child Development Services.

Fund Balance: Accumulated revenues in excess of appropriations. All fund balances are strictly controlled by the Governing Board. Use of fund balances is limited to unforeseeable events, which cannot be absorbed in budgets without adversely affecting existing programs.

Governing Board: The Governing Board is the final authority in CSC's budget process. The Board receives an approved budget from the Budget Committee, holds a public hearing on the budget, makes final adjustments and then adopts a final annual budget. During the operation phase, the Governing Board acts on requests for supplemental budgets and appropriations transfers.

Indirect: As defined by the federal government, indirect costs are "those incurred for a common or joint purpose benefiting more than one cost objective and those not readily assignable to the cost objectives specifically benefited without effort disproportionate to the results achieved."

Materials and Services: Summary category showing all costs of expendable supplies and services other than personnel services.

Miscellaneous Funds: Summary revenue category for incoming interfund transfers and other revenues which cannot be classified as Federal Funds, State Funds or Local Funds.

Object Codes: See Chart of Accounts

Oregon Revised Statutes: Oregon Revised Statutes (ORS) 294.900 to 294.930 contain state law applicable to CSC's budget process. CSC is not subject to the same statutes as other local governments, like cities and counties, although the requirements are similar in many respects, as an ORS 190 organization, a council of governments.

Personnel Services: Summary category showing all costs of wages and benefits paid to or on behalf of CSC employees.

Program: Programs represent identifiable activities with similar functions. For example, the Food Share budget contains the following programs: Food Share and Volunteer Coordination.

Program Revenues: Revenues generated for specific program uses. These revenues can derive from fees, state or federal grants and contracts, or fund balances.

Proposed Budget: Budget submitted to the Budget Committee after Executive Review.

Requested Budget: Budget consolidating all departmental requests, including any modifications requested by the Executive Director or Budget Officer during Administrative Review into an agency budget. The requested budget is submitted to the Executive Committee of the Governing Board for Executive Review.

Reserve Funds: Funds established to accumulate revenues for future use and for a specific purpose. The Linn Benton Food Share Warehouse budget is an example of a reserve fund.

Supplemental Budget: Supplemental Budgets must be approved by the Governing Board before the agency can spend any revenues, which would cause it to exceed budgeted expenditures at the category level. These budgets are prepared to spend revenues not anticipated when the regular budget was adopted or to meet unanticipated needs. At CSC this procedure is most commonly required when a grant or contract exceeds anticipated levels, but it also can include proposed use of fund balances that would cause expenditures to exceed the budget.

Unrestricted Funds: Revenue that may be used for any purpose. Most CSC funds carry restrictions.

GLOSSARY

ALBANY	Housing rehabilitation program for City of Albany
ALBANY WATER ASSISTANCE	City of Albany Assistance to provide assistance to city of Albany residential water customers.
AMERICORPS	CNCS program for education awards based on community service
AMERICORPS*VISTA	Capacity building component/program of CNCS
BENTON COUNTY	Benton County contracts for Linn Benton Food Share and Housing Rehabilitation, Regional Housing Center
BPA	Bonneville Power Administration
BPA – ENERGY EDUCATION	Bonneville Power Administration funds allocated to provide energy education services
C of C LBHASH	Continuum of Care Linn Benton Housing Authority Supportive Housing (Department of Housing and Urban Development Continuum of Care grant awarded to Linn Benton Housing Authority and sub granted to CSC. The grant provides transitional supportive housing in Linn and Benton Counties.)
C of C PROJECT PASSPORT	Continuum of Care Project Passport (Department of Housing and Urban Development Continuum of Care grant to provide transitional housing in Lincoln County)
CAAC	Community Action Advisory Council
CDBG	Community Development Block Grant for housing rehabilitation, construction of community facilities, handicapped accessibility projects, and technical assistance
CDBG ALBANY REHAB	Community Development Block Grant entitlement funds directly allocated to the City of Albany and awarded to CSC for housing rehabilitation services with the City of Albany
CDBG ALBANY WX	Community Development Block Grant entitlement funds directly allocated to the City of Albany and awarded to CSC to address health and safety issues that would then allow weatherization measures to be performed
CDBG LINCOLN CITY PORTFOLIO	Contracted staffing and administrative services provided to Community Housing Services for operation and rehab services funded through the CDBG portfolio of Lincoln City
CDBG TOLEDO PORTFOLIO	Contracted staffing and administrative services provided to Community Housing Services for operation and rehab services funded through the CDBG portfolio of the City of Toledo
CHARTER SCHOOL	Lincoln County Career Tech High School

CHS	Community Housing Services
CITY OF TOLEDO WATER	City of Toledo funds to provide bill payment assistance to City of Toledo residential water consumers
CLPUD	Central Lincoln Peoples Utility District
CNCS	Corporation for National and Community Services – oversees AmeriCorps
CONTINUUM OF CARE/CSC	Department of Housing and Urban Development grant to Emergency Services to provide a linkage between housing, local service providers and clients
CONTRACTS/GRANTS	Miscellaneous grant or contract income from sources other than federal, state or local resources
CORVALLIS	City of Corvallis grant for Linn Benton Food Share and Emergency Services
CORVALLIS-EHA-EA	City of Corvallis funds to be matched by Department of Human Services
CPI	Consumers Power Energy Assistance Program to provide utility assistance to low-income residential customers of Consumers Power, Inc.
CRD	Community Relations and Development Department of CSC
CSBG	Community Services Block Grant
CSFP	Commodity Supplemental Food Program – Senior nutrition program providing once-per-month food boxes to income qualified seniors 60 years old and older. Funded by USDA. Income qualification is 130 % of federal poverty guidelines.
CTE	Career and Technical Education
DHA – AST WORKING FAMILIES	DHS funds to provide rental housing to homeless families with children to divert them from enrolling the TANF program.
DHS	Department of Human Services
DOE	Department of Energy grants for weatherization services
DOL'S VET'S STAND DOWN GRANT	Department of Labor funds to provide resources at the annual Veteran's Stand Down event
DONATIONS	Individual donations to CSC programs
DUKE EL PASO	Duke and El Paso funds to provide weatherization services.
ECHO	Energy Conservation Helping Organizations (Set aside funds from private electric companies)
ECHO-ENERGY EDUCATION	Funds allocated to provide energy education services.

EHA	State of Oregon Emergency Housing Account funds for services to people who are homeless or at-risk of homelessness
EHA VET DRF	Oregon Document Recording Fee funds designated to provide rental assistance for veterans who are homeless or at risk.
EMERGENCY SERVICES ENERGY ASSISTANCE FUND BALANCE	Funds designated to be used as "energy assistance"
EMERGENCY SERVICES MISC HOUSING FUND BALANCE	Funds designated to be used as "housing assistance"
ERA	State Elderly Rental Assistance funds to provide rental assistance for those 58 and older who are homeless or at risk of becoming homeless.
ESGP	Department of Housing and Urban Development Emergency Shelter Grant Program
FEE FOR SERVICE	Fees for services rendered by CSC staff where those services are not paid by grant funding. Example: Fees for housing and/or community facility development assistance; fees paid by businesses for services
GAP	Northwest Natural Gas energy assistance program
GED	General Educational Development: A high school equivalency certificate
GSMB	Temporary name for LBFS partnership with Albany Samaritan Hospital providing food insecure, medically malnourished patients with 4-week course of supplemental food to help them recover from medical treatment.
HEAD START/HHS	Federal funds from the U.S. Department of Health and Human Services to operate Head Start
HEAD START/OPK	State funds from the Oregon Pre-Kindergarten program to operate Head Start
HEALTHY HOMES	Funds from Samaritan Health Services to provide asthma reduction kits to weatherization households with children age three to thirteen.
HEART RESOURCE FAIR	Local funds donated specifically for the HEART Resource Fair to provide gap services and pay for items that cannot be accessed through donations.
HOAP	Home Ownership Assistance Program
HOLIDAY FOOD DRIVE	Donations to Linn Benton Food Share to support holiday food drive
HOME TBA	Department of Housing and Urban Development match known as the as the HOME Tenant Based Assistance program

HOME TBA – DEPOSIT ONLY	Funds set aside to provide move-in expenses to low-income households unable to secure deposits
HOMELESS PREVENTION	Services meant to prevent evictions for those who are housed and at risk of losing their unit, or to assist those in a temporary housing situation to find a unit of their own.
HOUSING PLUS	Permanent supportive housing for chronic homelessness
HOUSING PLUS S.S. PELICAN	Housing Plus funds that provide supportive services to tenants of the Housing Plus facility at Pelican Place
HOUSING PLUS S.S.TERN	Housing Plus funds that provide supportive services to tenants of the Housing Plus facility at Tern House
HSP	Housing Stabilization Program - Department of Human Services match for EHA-EA and Corvallis EHA-EA
HSPC	Head Start Policy Council
HUD/LASO	Fair Housing Grant – HUD funds to provide fair housing education and outreach as well as technical assistance to residents of Linn, Benton and Lincoln County.
ILP	Independent Living Program - a program for foster children who are meeting the challenges of living independently - funded by Department of Human Services
INCITE	Local workforce board that covers Linn, Marion, Polk, and Yamhill Counties now called Willamette Workforce Partnership
JOBS	Department of Human Services Self- Sufficiency program for job search and job development services
LBCC	Linn Benton Community College
LBFS	Linn Benton Food Share
LBHA	Linn Benton Housing Authority
LCLT	Lincoln Community Land Trust
LIHEAP	Low Income Home Energy Assistance Program
LIHEAP ASSUR 16 CM	Low Income Home Energy Assistance Program funds set aside to provide energy education with case management services
LIHEAP ED	Low Income Home Energy Assistance Program energy education funds
LIHEAP LEVERAGE	Low Income Home Energy Assistance Program leverage funds
LIHEAP WX	Low Income Home Energy Assistance Program weatherization funds
LIHEAP WX EE	Low Income Home Energy Assistance Program weatherization energy education funds

LINCOLN CITY CDBG	Community facilities project in Lincoln City for a domestic violence shelter
LINCOLN COMMUNITY LAND TRUST (LCLT)	Contracted staffing and administrative services provided to LCLT for operations and development
LINCOLN COUNTY CDBG	Housing Rehabilitation program for Lincoln County
LINCOLN COUNTY HOMELESS SERVICES	Lincoln County funds to provide emergency and transitional housing services
LINCOLN COUNTY REGIONAL REVOLVING LOAN FUND	Housing rehabilitation loan repayments from cities and counties
LINCOLN REGIONAL REHAB	Housing Rehabilitation Program for Lincoln County
LINN-BENTON REGIONAL REVOLVING LOAN FUND	Housing rehabilitation loan repayments from cities and counties
LINN COUNTY	Linn County contracts for Linn Benton Food Share
LIRHF	Oregon Housing and Community Services Department's Low Income Rental Housing Fund used as match for HOME TBA
LOTTERY VETS	State funds to be used for homeless and at risk veterans, particularly those whose needs cannot be met by SSVF. Rental assistance, deposits, utility deposits, rental application fees.
MEYER MEMORIAL TRUST/CAPO	Meyer Memorial Trust funds administered through CAPO to provide additional services at local warming centers.
MILL CITY CDBG	Housing rehabilitation program for the city of Mill City
MILL CITY - GEN FUND	Housing rehabilitation loan repayments
MISCELLANEOUS	Miscellaneous grants and contracts
MPA	Mortgage Payment Assistance Program
MSP – OVW	(My Sister's Place – Office of Violence against Women) – Provides transitional housing support for clients fleeing domestic violence in Lincoln County. CSC is a partner with direct grantee, My Sister's Place.
NCRC	National Career Readiness Certificate
NEG	National Emergency Grant - DOL funds to provide services to dislocated workers specific to identified layoffs
NON-USDA FOOD	Value of commodities other than those from USDA
NOW	Northwest Oregon Works Workforce Investment Board - Local workforce board that covers Benton, Lincoln, Clatsop, Columbia, Tillamook Counties

NW NATURAL ENERGY EDUCATION	NW Natural funds designated to provide energy education
NW NATURAL ENERGY EDUCATION #2	NW Natural OLIEE funds designated for energy education
OCCC	Oregon Coast Community College
ODE	Oregon Department of Education
OEAP	Oregon Energy Assistance Program to provide utility assistance to low-income residential customers of Pacific Power
OEAP CM E2C2	Oregon Energy Assistance Program funds set aside to provide energy education with case management
OECA	Oregon Energy Coordinators Association, Inc.
OED	Oregon Employment Department
OHA	Oregon Health Authority
OHCS	Oregon Housing and Community Services
OHRF	Oregon Hunger Response Fund
OJT	On-the-Job Training
OLGA	Oregon Low-income Gas Assistance to provide utility assistance to low-income residential customers of NW Natural Gas
OLIEE	Oregon Low-Income Energy Efficiency program funded by Northwest Natural Gas
OREGON HEAT	Pacific Power and Light energy assistance program
OWEB	Oregon Watershed Enhancement Board
OYCC	Oregon Youth Conservation Corps for youth employment and training
PELICAN PLACE RENTAL INCOME	Income & expenses generated from Pelican Place, a permanent affordable housing facility
PROJECT PASSPORT	Department of Housing and Urban Development Continuum of Care grant transferred from the Trueman Center to CSC to provide transitional housing
RAPID RE-HOUSING	Services for those who are literally homeless, as in staying at a homeless or domestic violence shelter, or a place not meant for habitation, such as a vehicle, abandoned building, garage, camping out, etc.
RCAC	Rural Community Assistance Corporation

RD HPG	Rural Development Housing Preservation Grants for housing rehabilitation
REACH FEE FUND BALANCE	Funds awarded as a pilot project to combine resource management, utility assistance, energy education, and weatherization to LIEAP eligible households who are high-energy users.
REBATES	Local utility company matching funds for weatherization
REGIONAL HOUSING CENTER	One-Stop center for home ownership information and services in the region
RELIANT	Reliant funds to provide weatherization services
RENTAL REPLACEMENT	Rental income set aside for building maintenance and repair as required by grant contract
ROMA	Results Oriented Management and Accountability - A performance-based reporting system designed to monitor and promote greater effectiveness among state and local agencies receiving Community Services Block Grant (CSBG) funds.
ROMA, NEXT GEN	Results Oriented Management and Accountability standards, proposed revisions 2016 (includes CSBG Organizational Standards).
RSVP	Retired and Senior Volunteer program
SAM HEALTH (BENTON AND LEBANON)	Healthy Homes assessments and remediation
SAMARITAN SOCIAL ACCOUNTABILITY	Short term rental assistance and security deposits for households experiencing homelessness
SECOND CHANCE LANDLORD GUARANTY	Funds designated as cost reimbursement to landlords renting to eligible "Second Chance" graduates
SENATE BILL 1552	Funds allocated to provide foreclosure counseling and other housing referrals
SHAP	State of Oregon Homeless Assistance Program
SHARE CONT	Share contribution payments to Linn Benton Food Share from from member agencies (freight and handling charges)
SHARE RESERVES	Share contribution payment reserves
SHIBA	Senior Health Insurance Benefits Assistance offering free counseling to people on Medicare
SHOP	Self-Help Home Ownership Opportunity Program
SHOW	State Home Oil Weatherization

SHS	Samaritan Health Services
SNRC	Summer Natural Resource Crew in Lincoln County
SOS	Central Lincoln Public Utility District's energy assistance program
TANF - CORVALLIS	Self-Sufficiency Program of DHS; funds to be used as match for Corvallis-EHA-EA funds
TERN HOUSE RENTAL INCOME	Income & expenses generated from Tern House, a permanent affordable housing facility
USDA	US Department of Agriculture reimbursement for handling USDA commodity foods and budgeted value of USDA foods
UWBLC	United Way of Benton and Lincoln Counties
UWLC	United Way of Linn County
VA/CAPO	PIT Grant – Federal VA funds to provide resources to homeless Vets during the annual statewide Point-in-Time Homeless Count.
VALLEY IDA	Matched savings account that enables low-income households to build assets
VETERANS SUPPORTIVE SVCS	Collaborative grant with St. Vincent de Paul Society of Lane County, Inc. to provide supportive services to very low-income homeless veterans and their families
VET'S STAND DOWN DONATIONS/ GRANTS	Funds to provide resources to homeless vets during the annual statewide Veteran's Stand Down event.
VRD	Vocational Rehabilitation Division
WALDPORT CDBG	Housing rehabilitation program for Waldport
W&E	CSC's Workforce & Education department
WIB	Workforce Investment Board
WWP	Willamette Workforce Partnership
WX	Weatherization
YDC	Oregon Youth Development Council
YOUTHBUILD	Program to create affordable housing while serving youth who have dropped out of school.